

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
AREA MANAGER		DELHI	
Personal Information			
Full Name of the Applicant		Pancard Number	Aadhaar Number
GAURAV GUPTA		AM19G6687J	4829 4282 7725
Father's Full Name	Date of Birth (DD/MM/YYYY)		
SH. SATISH CHAND GUPTA	09-08-1987		
Husband Name			
Gender (MALE/FEMALE)	MOBILE NUMBER	Nationality	Marital Status
MALE	9873664662	INDIAN	MARRIED
Personal Email ID		Official Email ID	
PG.GUPTA09@YAHOO.COM		GAURAV.GUPTA@HEALTHIUMMEDTECH.COM	
Permanent Address		Period of stay	
H No. 1/1777, MOTI RAM ROAD SHAHDARA, DELHI		From (Month/Year)	To (Month/Year)
		BY BIRTH	TILL DATE
		Residence Mobile Number	Alternate Mobile number
Pincode	110032	9873664662	
State	DELHI		
Prominent Landmark	NUTAN SCHOOL		
Nearest Police Station	MANSAROVAR PARK		

Education Qualification - Please attach copy of Degree and Final year mark sheet

Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy		
Name of the College		Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form

Marksheets Provisional Certificate Degree Certificate None

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy		
SHOBHIT UNIVERSITY	B.Com	01/06/13	30/05/15		15054204364

Name of the College

Course Name / Specialization

SHOBHIT UNIVERSITY

COMMERCE

Please tick mark the documents submitted for this qualification along with this form

Marksheet Provisional Certificate Degree Certificate None

Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy		
12TH STANDARD	CBSE	01/04/2004	23/05/05		6613846

Please tick mark the documents submitted for this qualification along with this form

Marksheet

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy		
10TH STANDARD	CBSE	01/04/02	24/05/03		6313880

Please tick mark the documents submitted for this qualification along with this form

Marksheet

Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
MEDICARE HYGIENE LTD.		AHMEDABAD	
Telephone No	Employee Code/No	Designation	UAN Number
	MEDI 1034	AREA SALES MANAGER	101958755025
Employment Period		Reporting Manager's Name	
From	To	RUPAK KUMAR	Reporting Manager's Contact No 9999987525
10-05-23	30-09-25	Reporting Manager's Email ID	
Duties & Responsibilities		Reasons for leaving	
SALES & MARKETING		BETTER OPP.	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
KRUTI 9904445025			
First Salary drawn 40,000	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 47,900	<input type="checkbox"/> Temporary <input type="checkbox"/> Contractual		
Last Salary drawn			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input checked="" type="checkbox"/> Any Other (please specify) APPRAISAL LETTER			
Employment History - Please attach a copy of your relieving letter/service certificate			
Name of the Employer -2 (Ex-Employment)		Address of Employer	
HEALONN GLOBAL MED PVT. LTD.		KALKAJI, NEW DELHI	
Telephone No	Employee Code/No	Designation	UAN Number
		BDM	
Employment Period		Reporting Manager's Name	
From	To	RAJEEV	Reporting Manager's Contact No 9818222888
04-04-2022	09-05-2023	Reporting Manager's Email ID	
Duties & Responsibilities		Reasons for leaving	
SALES & MARKETING		BETTER OPP.	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn 45000	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 45000			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input checked="" type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)			

Documents Required (Mandatory)Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

<u>GAURAV GUPTA</u>	<u>Gptg</u>	<u>15-10-2025</u>
Full Name of the Candidate	Signature	Date of Form Filled