

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
REGIONAL MANAGER		CHENNAI	
Personal Information			
Full Name of the Applicant			
REEJU P	VELAYUDHAN P	Pancard Number	Aadhaar Number
Father's Full Name		ALJPR2308G	918671900190
Husband Name		Date of Birth (DD/MM/YYYY)	
Gender (MALE/FEMALE)		Nationality	Marital Status
MALE		INDIAN	MARRIED
Personal Email ID		Official Email ID	
reejuvelayudhan@gmail.com			
Permanent Address		Period of stay	
11-C, VEEGALAND KINGSTOWN, AMBILI NAGAR, KOTTAKAKAM, TRIPUNITHURA, ERNAKULAM-682301		From (Month/Year)	To (Month/Year)
		01-07-2020	PRESENT
		Residence Mobile Number	Alternate Mobile number
Pincode	682301	9895765085	9567513066
State	KERALA		
Prominent Landmark	VEEGALAND KINGSTOWN		
Nearest Police Station	TRIPUNITHURA		
Education Qualification - Please attach copy of Degree and Final year mark sheet			
Name of the University		Dates Attended	
		From	To
		dd/mm/yy	dd/mm/yy
Name of the College		Qualification Gained	
		Name of the Course	
		ID/Roll No	
Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form

Marksheets

Provisional Certificate

Degree Certificate

None

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
CALICUT UNIVERSITY	BSC MATHEMATICS	31-07-1996	31-03-1999	BACHELOR OF SCIENCE, MATHEMATICS PHYSICS AND STATISTICS	31569
ST. JOSEPH'S COLLEGE, DEVAGIRI				COURSE NAME / SPECIALIZATION	BACHELOR OF SCIENCE- MAIN MATHEMATICS AND SUB-PHYSICS AND STATISTICS
Please tick mark the documents submitted for this qualification along with this form		<input checked="" type="checkbox"/> Provisional Certificate <input checked="" type="checkbox"/> Degree Certificate <input type="checkbox"/> None			
Name of the College	University / Board Name & Location	Dates Attended	Qualification Gained	ID /Roll No	Name of the Course
12TH STANDARD		From dd/mm/yy	To dd/mm/yy		
GOV: HIGHER SECONDARY SCHOOL EASTHILL, CALICUT	BOARD OF HIGHER SECONDARY EXAMINATION	01-07-1994	28-03-1996	PHYSICS, CHEMISTRY, MATHEMATICS AND BIOLOGY	4711
Please tick mark the documents submitted for this qualification along with this form		<input checked="" type="checkbox"/> Marksheets			
Name of the College	School / Board Name & Location	Dates Attended	Qualification Gained	ID /Roll No	Name of the Course
10TH STANDARD		From dd/mm/yy	To dd/mm/yy		
CMC BOYS HIGH SCHOOL, ELATHUR CALICUT	SECONDARY SCHOOL LEAVING CERTIFICATE-SSLC, GOV: OF KERALA	1988	1994	SSLC-SECONDARY SCHOOL LEAVING CERTIFICATE	122781
Please tick mark the documents submitted for this qualification along with this form		<input checked="" type="checkbox"/> Marksheets			
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Employment History

Note: Please ensure that you are descriptive wherever necessary - e.g. If company has closed, do mention it. Employee Code/ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)	Address of Employer		
LYCEUM LIFE SCIENCE PVT. LTD SWATI TRINITY, C-1103 & C-1104, NR. APPLEWOOD TOWNSHIP, S.P.RING ROAD, SHELAKA, AHMEDABAD, GUJARAT, 380057			
Telephone No	Employee Code/No	Designation	UAN Number
2717484130	LY-0717	SALES MANAGER	10197878369
Employment Period	From	To	Reporting Manager's Name
10-05-2025	17-11-2025		MR.SHYAMAL ROY
Duties & Responsibilities			
Sales Manager for 3 states, Kerala, Karnataka and Tamil Nadu			
HR-Human Resource Contact Person Name & Contact Number Mr. Hardik Patel- 9327546242 First Salary drawn 693232 <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual Last Salary drawn 98903 <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual Last Salary drawn 98903 <input type="checkbox"/> Contractual Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> None Employment History - Please attach a copy of your relieving letter/service certificate			
Agency Details (if temporary or contractual), provide details			
Reasons for leaving Career Growth HR - Human Resource Contact Person Email ID hardik@lyceumworld.com Address of Employer M.RAAKANI, BURUZU MAGU, MALE' 20341, REPUBLIC OF MALDIVES			
Telephone No	Employee Code/No	Designation	UAN Number
960-9390003	MANAGER	BUSINESS DEVELOPMENT MANAGER	NA
Employment Period	From	To	Reporting Manager's Name
01-May-24	09-May-25		MR.NASEEM
Reasons for leaving			
BUSINESS DEVELOPMENT MANAGER FOR MALDIVES HR-Human Resource Contact Person Name & Contact Number MS.WAFAA-960-9643731 First Salary drawn MVR-3840- (INR-213620) <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Last Salary drawn MVR-3840- (INR-213620) <input type="checkbox"/> Contractual Please tick mark the documents submitted for this employment			
Agency Details (if temporary or contractual), provide details			



<input type="checkbox"/> Service Certificate	<input type="checkbox"/> Relieving letter	<input type="checkbox"/> Offer letter	<input type="checkbox"/> Any Other (please specify)
Documents Required (Mandatory)			
<ul style="list-style-type: none"> Education - Photocopy of degree certificate and final mark sheet of all examinations Employment - Photocopy of relieving / experience letter for each employer mentioned in the form Identity & Address Proof - Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID 			
Declaration and Authorization			
<p>I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.</p> <p>I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.</p>			
REEUJU PANAMPOYL		29-11-2025	Date of Form Filled
Full Name of the Candidate	Signature		