

# EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.  
The details on this form will be used for all official requirements should you join the organization.

Position applied for

Job Location

## Personal Information

Full Name of the Applicant

Pancard Number

Aadhaar Number

SATYA PRAKASH SINGH

FMWPS5637G

509659544010

Father's Full Name

Om PRAKASH SINGH

Date of Birth (DD/MM/YYYY)

Husband Name

19/11/1991

Gender (MALE/FEMALE)

MOBILE NUMBER

Nationality

Marital Status

MALE

8887549852

INDIAN

MARRIED

Personal Email ID

Official Email ID

Permanent Address

Period of stay

1/85, Sector-L, LDA Colony,  
Ashiyana, Lucknow-226012  
U.P.

From (Month/Year)

To (Month/Year)

2003

Till now.

Residence Mobile Number

Alternate Mobile number

Pincode

226012

State

U.P.

Prominent Landmark

Chancellor Club.

Nearest Police Station

Ashiyana.

7355986010

7081702470

## Education Qualification - Please attach copy of Degree and Final year mark sheet

Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
<del>G. M. R. University</del> NA	NA	NA	NA	NA	NA
Name of the College		Course Name / Specialization			
NA		NA			

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet

☐ Provisional Certificate

☐ Degree Certificate

☐ None



Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Dr. MGR University,	B-tech (Mech)	04/2009	05/2012	B-tech Mechanical	091131101169
Name of the College		Course Name / Specialization			
Dr. MGR Educational & Research Institute		B-tech (Mechanical)			

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet
 ☐ Provisional Certificate
 ☒ Degree Certificate
 ☐ None

Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
12TH STANDARD					
Lucknow Public School	U.P. Board	April 2007	May 2008	12 <sup>th</sup>	0604764

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
10TH STANDARD					
Lucknow Public School	UP. Board	April 2005	25-May 2006	10 <sup>th</sup>	1069333

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet



Employment History				
Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.				
Name of the Employer -1 (Latest Employment)			Address of Employer	
Tata Consultancy Services			Lucknow	
Telephone No	Employee Code/No	Designation	UAN Number	
	2464697	IT Analyst		
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No	
From	To		9134746991	
01-Nov-2022	Present		Reporting Manager's Email ID	
Duties & Responsibilities		Reasons for leaving		
R&D Support		Personal		
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID		
Vidya Deviah		Rahul Tripathi		
First Salary drawn	Was this Position	Agency Details (if temporary or contractual), provide details		
72000/-	<input checked="" type="checkbox"/> Permanent			
Last Salary drawn	<input type="checkbox"/> Temporary			
104000/-	<input type="checkbox"/> Contractual			
Last Salary drawn	<input type="checkbox"/> Temporary			
	<input type="checkbox"/> Contractual			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input checked="" type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)				
<input type="checkbox"/> None				
Employment History - Please attach a copy of your relieving letter/service certificate				
Name of the Employer -2 (Ex-Employment)			Address of Employer	
HCL Technologies				
Telephone No	Employee Code/No	Designation	UAN Number	
	51944425	Senior Analyst - Reg.		
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No	
From	To		7411955694	
07/May/2021	14/Oct/2022		Reporting Manager's Email ID	
Duties & Responsibilities		Reasons for leaving		
Regulatory Service Support		Personal		
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID		
First Salary drawn	Was this Position	Agency Details (if temporary or contractual), provide details		
	<input checked="" type="checkbox"/> Permanent			
Last Salary drawn	<input type="checkbox"/> Temporary			
	<input type="checkbox"/> Contractual			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input checked="" type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)				
<input type="checkbox"/> None				



### Documents Required (Mandatory)

#### Education:

- Photocopy of degree certificate and final mark sheet of all examinations

#### Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form


#### Identity & Address Proof

- Pan Card / Passport Copy / Driving License / Aadhaar Copy / Bank Passbook / Voter ID

### Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Satya Prakash Singh		10 Nov 2025
Full Name of the Candidate	Signature	Date of Form Filled