

## EMPLOYEE BACKGROUND VERIFICATION FORM

**COMPANY NAME : HML**

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

<b>Position applied for</b>		<b>Job Location</b>	
Market Development Manager - Key Accounts		Mumbai	
<b>Personal Information</b>			
<b>Full Name of the Applicant</b>		<b>Pancard Number</b>	<b>Aadhaar Number</b>
Vaibhav Ravindra Telure		AILPT8790P	7668 5260 8472
<b>Father's Full Name</b>	Ravindra Nanuti Telure	<b>Date of Birth (DD/MM/YYYY)</b>	
<b>Husband Name</b>	—	10/07/1985	
<b>Gender (MALE/FEMALE)</b>	<b>MOBILE NUMBER</b>	<b>Nationality</b>	<b>Marital Status</b>
Male	9699681199	Indian	Divorced
<b>Personal Email ID</b>	Vaibhavtelure@gmail.com	<b>Official Email ID</b>	
<b>Permanent Address</b>		<b>Period of stay</b>	
R.No:-2, Perranje Chawl, Sanewadi Kulgaon Badlapur (Dist). Tal:- Ambarnath Dist:- Thane		<b>From (Month/Year)</b>	<b>To (Month/Year)</b>
		07/1985	Till Date
		<b>Residence Mobile Number</b>	<b>Alternate Mobile number</b>
<b>Pincode</b>	421503		
<b>State</b>	Maharashtra		
<b>Prominent Landmark</b>	Behind SVC Bank		
<b>Nearest Police Station</b>	Badlapur West		

### **Education Qualification - Please attach copy of Degree and Final year mark sheet**

<b>Name of the University</b>	<b>POST GRADUATION</b>	<b>Dates Attended</b>		<b>Qualification Gained</b>	<b>ID /Roll No</b>
		<b>From</b>	<b>To</b>		
		dd/mm/yy	dd/mm/yy		
—	—	—	—	—	—
<b>Name of the College</b>		<b>Course Name / Specialization</b>			
—		—			

Please tick mark the documents submitted for this qualification along with this form

Marksheets     Provisional Certificate     Degree Certificate     None

<b>Name of the University</b>	<b>GRADUATION</b>	<b>Dates Attended</b>		<b>Qualification Gained</b>	<b>ID /Roll No</b>
		<b>From</b>	<b>To</b>		
		dd/mm/yy	dd/mm/yy		
Mumbai	Physics	2006	2007	B.Sc	10791

Name of the College		Course Name / Specialization			
Smt CHM College (ulhasnagar)		B.Sc (physics)			
Please tick mark the documents submitted for this qualification along with this form					
<input checked="" type="checkbox"/> Marksheets		<input type="checkbox"/> Provisional Certificate		<input type="checkbox"/> Degree Certificate	
<input type="checkbox"/> None					
Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
12TH STANDARD	dd/mm/yy	dd/mm/yy	Name of the Course		
S.M. Puwar Jr College (Badlapur)	Maharashtra Board	2002	2003	H.S.C Science	V009499
Please tick mark the documents submitted for this qualification along with this form					
<input checked="" type="checkbox"/> Marksheets					
Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
10TH STANDARD	dd/mm/yy	dd/mm/yy	Name of the Course		
Fertilna High School (Amravatne)	Maharashtra Board	2000	2001	S.S.C	E215520
Please tick mark the documents submitted for this qualification along with this form					
<input checked="" type="checkbox"/> Marksheets					

### Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
Sarv Healthcare (Distributor)		706, Bananza, Salmar Plaza, Andheri East - 400059	
Telephone No	Employee Code/No	Designation	UAN Number
Employment Period		Reporting Manager's Contact No	
From	To	Reporting Manager's Name	
		Sushil Singh (Owner)	
07/07/2025	20/12/2025	Reporting Manager's Email ID	
Duties & Responsibilities		Reasons for leaving	
Meeting DR for conversion and maintenance of Sales.		Wanted to shift from distributor culture	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Nagrij - 8286261480		Sarv.healthcare@gmail.com	
First Salary drawn 70,800/-	Was this Position <input type="checkbox"/> Permanent <input checked="" type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details  On probation.	
Last Salary drawn 70,800/-	<input checked="" type="checkbox"/> Temporary <input type="checkbox"/> Contractual		
Last Salary drawn 70,800/-			

#### Please tick mark the documents submitted for this employment

Service Certificate     Relieving letter     Offer letter     Any Other (please specify)

### Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
Mankind Pharma Ltd		208 Okhla Industrial Estate, Phase-111 New Delhi-110020	
Telephone No	Employee Code/No	Designation	UAN Number
011-46846700	10034175	Sr. Territory Manager	100841531039
Employment Period		Reporting Manager's Contact No	
From	To	Reporting Manager's Name	
		Pravin Patole	
01/03/2022	30/10/2023	Reporting Manager's Email ID	
Duties & Responsibilities		Reasons for leaving	
Meeting DR for product conversion and maintenance of Sales		Started own business	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Lalit Kumar - 9650527900 (Sales Co-ordinator)		lalit.kumar@mankindpharma.com	
First Salary drawn 44806/-	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 56,106/-			

#### Please tick mark the documents submitted for this employment

Service Certificate     Relieving letter     Offer letter     Any Other (please specify)

### Documents Required (Mandatory)

#### Education:

- Photocopy of degree certificate and final mark sheet of all examinations

**Employment**

- Photocopy of relieving / experience letter for each employer mentioned in the form

**Identity & Address Proof**

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

**Declaration and Authorization**

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

Vaibhav Telure		24/12/2025
Full Name of the Candidate	Signature	Date of Form Filled