

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for	Job Location
TM	MOTIHARI

Personal Information

Full Name of the Applicant		Pancard Number	Aadhaar Number
AWANISH KUMAR DWIVEDI		BUPD4916R	8127 6614 2411
Father's Full Name	VINOD DWIVEDI	Date of Birth (DD/MM/YYYY)	
Husband Name		10-03-1993	
Gender (MALE/FEMALE)	MOBILE NUMBER	Nationality	Marital Status
MALE	94729 90283	INDIAN	MARRIED
Personal Email ID awanish783@hotmail.com		Official Email ID	

Permanent Address		Period of stay	
AT- S.K.NAGAR, MOTIHARI, WARD.NO.-36, NEAR GREEN CITY, EAST CHAMPARAN, BIHAR-845401		From (Month/Year)	To (Month/Year)
		10-07-1996	TILL DATE
		Residence Mobile Number	Alternate Mobile number
Pincode	845401	94714 07660	91027 81783
State	BIHAR		
Prominent Landmark	GREEN CITY		
Nearest Police Station	MOTIHARI TOWN		

Education Qualification - Please attach copy of Degree and Final year mark sheet

Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Name of the College			Course Name / Specialization		

Please tick mark the documents submitted for this qualification along with this form
 Marksheet Provisional Certificate Degree Certificate None

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
BRABU		12/07/11	29/12/14	B.COM	2401210500
Name of the College		Course Name / Specialization			
M.S COLLEGE		B.COM			

Please tick mark the documents submitted for this qualification along with this form

Marksheet Provisional Certificate Degree Certificate None

Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
12TH STANDARD					
MAHARAJAHARENDRA KISHOR COLLEGE MOTIHARI	BSEB PATNA	12/06/09	24/3/11	I.COM	20237

Please tick mark the documents submitted for this qualification along with this form

Marksheet

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
10TH STANDARD					
MANGAL SEMINARY INTER COLLEGE	BSEB, PATNA	16/9/07	20/02/08	10TH	0019

Please tick mark the documents submitted for this qualification along with this form

Marksheet

Employment History

Note: Please ensure that you are descriptive wherever necessary - e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
FRESENIUS KABI INDIA PVT. LTD		PUNE MAHARASHTRA	
Telephone No	Employee Code/No	Designation	UAN Number
94729 90285	40885523	TM	100068201778
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To	PRAMOD KUMAR SREWASTHA	8127 6614 2411
17/04/2023	03/01/26		Reporting Manager's Email ID

Duties & Responsibilities	Reasons for leaving
Field work, call & coverage, Generate order	Personal growth
HR-Human Resource Contact Person Name & Contact Number	HR - Human Resource Contact Person Email ID
Faisal.Shaiikh@fresenius-kabi.com /	7066167744

First Salary drawn 20591	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details
Last Salary drawn 25030		
Last Salary drawn 25030		

Please tick mark the documents submitted for this employment

Service Certificate
 Relieving letter
 Offer letter
 Any Other (please specify)

None

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
LOTUS SURGICALS PVT. LTD		BANDRA (MUMBAI - 1)	
Telephone No	Employee Code/No	Designation	UAN Number
	BH024	TM	100068201778
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To	AJAY MISHRA	94310 77300
12/14/2021	16/14/23		Reporting Manager's Email ID

Duties & Responsibilities	Reasons for leaving
Field work, call & coverage, Generate order.	Carrier Growth
HR-Human Resource Contact Person Name & Contact Number	HR - Human Resource Contact Person Email ID
+91 22 249 13543	bhavini@lotus-surgicals.com

First Salary drawn	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details
Last Salary drawn 18074/-		

Please tick mark the documents submitted for this employment

Service Certificate
 Relieving letter
 Offer letter
 Any Other (please specify)

None

Documents Required (Mandatory)

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

Identity & Address Proof

- Pan Card / Passport Copy / Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

AWANISH KUMAR DWIVEDI

Awani K. Dwivedi

26/12/25

Full Name of the Candidate

Signature

Date of Form Filled