

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.
The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
Senior Executive - Admin & Travel Desk		Bangalore	
Personal Information			
Full Name of the Applicant		Pancard Number	Aadhaar Number
Pradeep NP		CHNPP9733P	5.86092E+11
Father's Full Name	Panchaksharaiah NC	Date of Birth (DD/MM?YYYY)	
Husband Name		03-Jul-89	
Gender (MALE/FEMALE)	MOBILE NUMBER	Nationality	Marital Status
Male	#####	Indian	Married
Personal Email ID		Official Email ID	
paddumta@gmail.com			
Permanent Address		Period of stay	
Sri Guru Krupa Kanadasalu extn Channagiri (P)(T) Davanagere Dt 577213		From (Month/Year)	To (Month/Year)
		2004	Present
		Residence Mobile Number	Alternate Mobile number
Pincode	6E+05	9480058368	9740058103
State	Karnataka		
Prominent Landmark	Kanadasalu		
Nearest Police Station	Channagiri		

Education Qualification - Please attach copy of Degree and Final year mark sheet					
Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
University of Mysore	Master of Tourism Administration	2007	2012	MTA	MTA070022
Name of the College		Course Name / Specialization			
Adri Science College Shimoga & Tourism Fdevelopment Institute M		Master of Tourism Administration			
Please tick mark the documents submitted for this qualification along with this form					
<input checked="" type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
University of Mysore	BTA				
Name of the College		Course Name / Specialization			
Adri Science College Shimoga & Tourism Fdevelopment Institute M		Master of Tourism Administration			
Please tick mark the documents submitted for this qualification along with this form					
<input checked="" type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Govt Junior College Channagiri	PU Board	2004	2007	38%	
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet					
Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		

10TH STANDARD		dd/mm/yy	dd/mm/yy	Name of the Course	
Mannamma High School Channagiri	Karnataka SSLC Bd	2002	2004	SSLC	
Please tick mark the documents submitted for this qualification along with this form <input type="checkbox"/> Marksheet					

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Employment History			
Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.			
Name of the Employer -1 (Latest Employment)		Address of Employer	
GoComet India Pvt Ltd		s JP Nagar, 15th Cross Road, 4th Floor, Phase 6, JP Nagar, Bengaluru, Karnat	
Telephone No	Employee Code/No	Designation	UAN Number
8078071000 / 9108389112	CN374	Execituve Admin & Travel Desk	1.02168E+11
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		Reporting Manager's Email ID
27-Jan-25	08-Sep-25	Angele George	angela.george@gocomet.com
Duties & Responsibilities		Reasons for leaving	
Handling Travel desk and admin role		They asked me to move to mumbai - which was not possible for me so	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Angela George - 8078071000		angela.george@gocomet.com	
First Salary drawn 55000 per month	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 55000			
Last Salary drawn 55000			
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input checked="" type="checkbox"/> Relieving letter <input checked="" type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			
Employment History - Please attach a copy of your relieving letter/service certificate			
Name of the Employer -2 (Ex-Employment)		Address of Employer	
Telephone No	Employee Code/No	Designation	UAN Number
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		Reporting Manager's Email ID

Duties & Responsibilities		Reasons for leaving
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID
First Salary drawn	Was this Position <input type="checkbox"/> Permanent	Agency Details (if temporary or contractual), provide details
Last Salary drawn	<input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	
Please tick mark the documents submitted for this employment <input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other <input type="checkbox"/> None (please specify)		
Documents Required (Mandatory)		
<u>Education:</u> <ul style="list-style-type: none"> ● Photocopy of degree certificate and final mark sheet of all examinations <u>Employment</u> <ul style="list-style-type: none"> ● Photocopy of relieving / experience letter for each employer mentioned in the form <u>Identity & Address Proof</u> <ul style="list-style-type: none"> ● Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID 		
Declaration and Authorization		
<p>I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.</p> <p>I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .</p>		
Pradeep		28-Feb-26
Full Name of the Candidate	Signature	Date of Form Filled