

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
Associate Area Manager		Amritsar	
Personal Information			
Full Name of the Applicant		Pancard Number	Aadhaar Number
RAKESH KUMAR		DRUPK39979	208342826776
Father's Full Name ✓	MOTI RAM	Date of Birth (DD/MM/YYYY)	
Husband Name ✗		19/05/1989	
Gender (MALE/FEMALE)	MOBILE NUMBER	Nationality	Marital Status
MALE	9463589786	INDIAN	MARRIED
Personal Email ID		Official Email ID	
JKrakeshsharma1208@gmail.com			
Permanent Address		Period of stay	
#1013/7 Gali Mochiam wali Kaka Shee Singh Amritsar		From (Month/Year)	To (Month/Year)
		1989	Till date
		Residence Mobile Number	Alternate Mobile number
Pincode	143001	0183-2532131	7986038147
State	PUNJAB		
Prominent Landmark	DAV College		
Nearest Police Station	E Division		

Education Qualification - Please attach copy of Degree and Final year mark sheet					
Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
Name of the College			Course Name / Specialization		
CGTC LANDRAN			Bachelor in Pharma		
Please tick mark the documents submitted for this qualification along with this form					
<input checked="" type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input checked="" type="checkbox"/> Degree Certificate <input type="checkbox"/> None					

Name of the University	GRADUATION	Dates Attended		Qualification	ID /Roll No
		From	To	Gained	
		dd/mm/yy	dd/mm/yy	Name of the Course	
PTU		2008	2012	2014	810054-21039
Name of the College		Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form
 Marksheet Provisional Certificate Degree Certificate None

Name of the College	University / Board Name & Location	Dates Attended		Qualification	ID /Roll No
		From	To	Gained	
		dd/mm/yy	dd/mm/yy	Name of the Course	
12TH STANDARD					
DAV Sen Sec School	PSEB & Amritsar	2006	2007	2007	

Please tick mark the documents submitted for this qualification along with this form
 Marksheet

Name of the College	School / Board Name & Location	Dates Attended		Qualification	ID /Roll No
		From	To	Gained	
		dd/mm/yy	dd/mm/yy	Name of the Course	
10TH STANDARD					
DAV Sen Sec School	PSEB / Amritsar	2004	2005	2005	

Please tick mark the documents submitted for this qualification along with this form
 Marksheet

Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
Zydus Healthcare Pvt Ltd		Zydus Tower Satellite Cross Road Ahmedabad	
Telephone No	Employee Code/No	Designation	UAN Number
	102523	ABM	101150650941
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		7007198728
17/7/17	30/6/25	Nishay Mishra	Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Last Salary drawn			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
Wytch Pharmaceuticals		C/O-1302, Suncoast Tower Belapur Navi Mumbai	
Telephone No	Employee Code/No	Designation	UAN Number
	0007	MR	
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Last Salary drawn			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify) <input type="checkbox"/> None			

Documents Required (Mandatory)

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

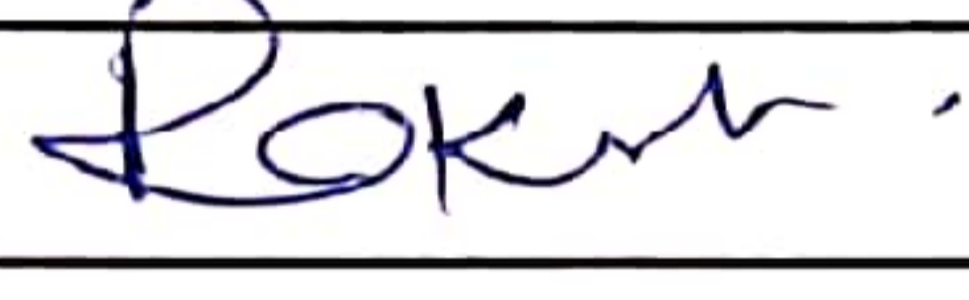
Identity & Address Proof

- Pan Card / Passport Copy / Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

RAKESH KUMAR		11/7/25
Full Name of the Candidate	Signature	Date of Form Filled