

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
Manager HR & IR		Sri City	
Personal Information			
Full Name of the Applicant		Pancard Number	Aadhaar Number
VASILI SIVA KUMAR		AEIVP4309B	248316238666
Father's Full Name	VASILI BALARAMAIAH	Date of Birth (DD/MM?YYYY)	
Husband Name	NA	10/22/1990	
Gender (MALE/FEMALE)	MOBILE NUMBER	Nationality	Marital Status
MALE	8686734353	INDIA	Married
Personal Email ID		Official Email ID	
mrsivahr@gmail.com			
Permanent Address		Period of stay	
Ramji Nagar, 1st street, Near childerns park , Nellore		From (Month/Year)	To (Month/Year)
		1997	Till Date
		Residence Mobile Number	Alternate Mobile number
Pincode	524002	8686734353	
State	Andhra Pradesh		
Prominent Landmark	Near More Super Market		
Nearest Police Station	Balaji Nagar		

Education Qualification - Please attach copy of Degree and Final year mark sheet

Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy		
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR	POST GRADUATION	2011	2013	MBA	119Q1E0103
Name of the College		Course Name / Specialization			
AUDISANKAR COLLEGE OF PG STUDIES		HUMAN RESOURCE			
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheets <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
		Dates Attended	Qualification		

Name of the University	GRADUATION	From	To	Gained	ID /Roll No
		dd/mm/yy	dd/mm/yy	Name of the Course	
SRI VENKATESWARA UNIVERSITY	GRADUATION	2008	2011	BCA	409114058
Name of the College		Course Name / Specialization			
SRI KRISHNA CHAITANYA DEGREE COLLEGE		COMPUTERS			
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheets <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
12TH STANDARD	BOARD OF INTERMEDIATE EDUCATION AP	2006	2008	MEC	808212159
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheets					
Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
10TH STANDARD	BOARD OF SECONDARY EDUCATION AP	2005	2006	SSC	0476972
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheets					
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Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
CX PRECISION MECHANICAL (INDIA) PRIVATE LIMITED		VENKATACHALAM INDUSTRIAL AREA, NELLORE	
Telephone No	Employee Code/No	Designation	UAN Number
	180002	MANAGER HR & IR	1011724611593
Employment Period		Reporting Manager's Name RAMU	Reporting Manager's Contact No
From	To		8008722137
12/12/2022	6/25/2025		Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
CV ATTACHED		-	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
KOUSALYA 9150422137		CXI.hr1@chunxing-group.com	

First Salary drawn 904,404	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 1,128,696		NA	
Last Salary drawn NA	<input type="checkbox"/> Temporary <input type="checkbox"/> Contractual		

Please tick mark the documents submitted for this employment

Service Certificate Relieving letter Offer letter Any Other (please specify)
 None

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
AMBER ENTERPRISES INDIA LIMITED		SATHYAVEDU, SRI CITY, TIRUPATHI- 517646	
Telephone No	Employee Code/No	Designation	UAN Number
	2423	DEPUTY MANAGER HR	1011724611593
Employment Period		Reporting Manager's Name SOMA SEKHAR	Reporting Manager's Contact No
From	To		8978257108
8/29/2025	12/15/2025		Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
CV ATTACHED			
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
SUDHAKAR BABU		sudhakarbabu@ambergroupindia.com	
First Salary drawn 900,000	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 900,000		NA	

Please tick mark the documents submitted for this employment

Service Certificate Relieving letter Offer letter Any Other (please specify)
 None

Documents Required (Mandatory)		
<u>Education:</u> <ul style="list-style-type: none"> ● Photocopy of degree certificate and final mark sheet of all examinations <u>Employment</u> <ul style="list-style-type: none"> ● Photocopy of relieving / experience letter for each employer mentioned in the form <u>Identity & Address Proof</u> <ul style="list-style-type: none"> ● Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID 		
Declaration and Authorization		
<p>I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.</p> <p>I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .</p>		
VASILI SIVA KUMAR		7/1/2025
Full Name of the Candidate	Signature	Date of Form Filled