

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.

The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
<u>AREA SALES MANAGER</u>		<u>JODHPUR</u>	
Personal Information			
Full Name of the Applicant		Pancard Number	Aadhaar Number
<u>SAURABH AGARWAL</u>		<u>ARCPA9095Q</u>	<u>343793217462</u>
Father's Full Name	Date of Birth (DD/MM/YYYY)		
<u>ASHOK AGARWAL</u>	<u>28/12/1985</u>		
Husband Name			
Gender (MALE/FEMALE)	MOBILE NUMBER	Nationality	Marital Status
<u>MALE</u>	<u>9166439943</u>	<u>INDIAN</u>	<u>MARRIED</u>
Personal Email ID	Official Email ID		
<u>Saurabh-aggarwal@yahoo.co.in</u>			
Permanent Address		Period of stay	
<u>H.NO. 448, ASHAPURANA MANDIR, OPP. JHA COACHING CENTER, SHIKARGARH, JODHPUR - 342015</u>		From (Month/Year)	To (Month/Year)
		<u>Oct 2024</u>	<u>Present</u>
Pincode		Residence Mobile Number	Alternate Mobile number
<u>342015</u>	<u>9166439943</u>	<u>7976195585</u>	
State			
<u>RAJASTHAN</u>			
Prominent Landmark			
<u>OPP. JHA COACHING</u>			
Nearest Police Station			
<u>AIRPORT P.S.</u>			

Education Qualification - Please attach copy of Degree and Final year mark sheet					
Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Name of the College		Course Name / Specialization			

Please tick mark the documents submitted for this qualification along with this form

Marksheets Provisional Certificate Degree Certificate None

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
<u>J.N.V.U.</u>	<u>B.S.C.</u>	<u>01/07/2003</u>	<u>22/11/2006</u>	<u>CBZ</u>	<u>03/01744</u>

Name of the College		Course Name / Specialization			
Please tick mark the documents submitted for this qualification along with this form <input type="checkbox"/> Marksheets <input type="checkbox"/> Provisional Certificate <input checked="" type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID / Roll No
		From	To		
12TH STANDARD	RAJASTHAN BOARD	1/07/2002	01/04/2003	PCB	308901
Please tick mark the documents submitted for this qualification along with this form <input checked="" type="checkbox"/> Marksheets					
Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID / Roll No
		From	To		
10TH STANDARD	RAJASTHAN BOARD	1/07/2000	01/03/2001	ALL	917196
Please tick mark the documents submitted for this qualification along with this form <input checked="" type="checkbox"/> Marksheets					

Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
JOHNSON & JOHNSON PVT. LTD. JOGESHWARI(E) - MUMBAI			
Telephone No	Employee Code/No	Designation	UAN Number
02266646464	152290137	DAM	100003304540
Employment Period		Reporting Manager's Name	
From	To	Mr. SAVRABH PANDEY	Reporting Manager's Contact No
10/3/2025	TILLDATE		Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
SALES		CAREER GROWTH	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Mr. ANIRUDHRA MADAN		Amadan7@its.its-jntu.ac.in	
First Salary drawn 90,049/-	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 90,049/-	<input type="checkbox"/> Temporary <input type="checkbox"/> Contractual		
Last Salary drawn			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input type="checkbox"/> Relieving letter <input checked="" type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)			

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
FUJI FILM INDIA PVT LTD. GURGAON - 122061			
Telephone No	Employee Code/No	Designation	UAN Number
124-4325555	2373	Sno. SAIPS EXECUTIVE	100003304540
Employment Period		Reporting Manager's Name	
From	To	Mr. ABHISHEK VERMA	Reporting Manager's Contact No
3/09/2024	5/03/2025		9718159041
Duties & Responsibilities		Reasons for leaving	
		CAREER GROWTH	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
GAURAV NARANG		gaurav.narang@bfifilm.com	
First Salary drawn 76,317/-	Was this Position <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn 76,317/-			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate <input checked="" type="checkbox"/> Relieving letter <input type="checkbox"/> Offer letter <input type="checkbox"/> Any Other (please specify)			
Documents Required (Mandatory)			

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

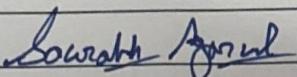
Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company .

SAURABH AGARWAL		05/07/2025
Full Name of the Candidate	Signature	Date of Form Filled