

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME : HML

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.
The details on this form will be used for all official requirements should you join the organization.

Position applied for		Job Location	
AREA SALES MANAGER		JODHPUR	
Personal Information			
Full Name of the Applicant		Pancard Number	Aadhaar Number
SAURABH AGARWAL		ARCPA9095Q	343793217462
Father's Full Name	Date of Birth (DD/MM/YYYY)		
ASHOK AGARWAL	28/12/1985		
Husband Name			
Gender (MALE/FEMALE)	MOBILE NUMBER	Nationality	Marital Status
MALE	9166439943	INDIAN	MARRIED
Personal Email ID		Official Email ID	
SAURABH-AGARWAL@YOHOS.CO.IN			
Permanent Address		Period of stay	
H.No. : 448, ASHAPURANA MANDAM, OPP. JHA COACHING CENTER, SHIKARGARH, JODHPUR - 342015		From (Month/Year)	To (Month/Year)
		OCT 2024	Present
		Residence Mobile Number	Alternate Mobile number
Pincode	342015	9166439943	7976195585
State	RAJASTHAN		
Prominent Landmark	OPP. JHA COACHING		
Nearest Police Station	AIRPORT P.S.		

Education Qualification - Please attach copy of Degree and Final year mark sheet

Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
Name of the College		Course Name / Specialization			
Please tick mark the documents submitted for this qualification along with this form					
<input type="checkbox"/> Marksheet <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Degree Certificate <input type="checkbox"/> None					
Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To	Name of the Course	
		dd/mm/yy	dd/mm/yy		
J.N.V.U.	B.S.C.	01/07/2003	22/11/2006	CBZ	03/01744

Name of the College	Course Name / Specialization

Please tick mark the documents submitted for this qualification along with this form

☐ Marksheet
 ☐ Provisional Certificate
 ☒ Degree Certificate
 ☐ None

Name of the College	University / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
12TH STANDARD		dd/mm/yy	dd/mm/yy	Name of the Course	
SH. MAHESHWARI SR SEC SCH, JODHPUR	RAJASTHAN BOARD	1/07/2002	01/04/2003	PCB	3089091

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
10TH STANDARD		dd/mm/yy	dd/mm/yy	Name of the Course	
RAJASTHAN BOARD	RAJASTHAN BOARD	1/07/2000	01/03/2001	ALL	917196

Please tick mark the documents submitted for this qualification along with this form

☒ Marksheet

Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
JOHNSON & JOHNSON PVT. LTD.		JOGESHWARI(E) - MUMBAI	
Telephone No	Employee Code/No	Designation	UAN Number
02266646464	152290137	DAM	100003304540
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To	Mr. SAURABH PANDEY	Reporting Manager's Email ID
10/3/2025	TILDATE		Yicky2221@gmail.com
Duties & Responsibilities		Reasons for leaving	
SALES		CAREER GROWTH	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Mr. ANIRUDHA MADAN		Amadan7@its-jkt.com	
First Salary drawn	Was this Position	Agency Details (if temporary or contractual), provide details	
90,049/-	<input checked="" type="checkbox"/> Permanent		
Last Salary drawn	<input type="checkbox"/> Temporary		
90,049/-	<input type="checkbox"/> Contractual		
Last Salary drawn	<input checked="" type="checkbox"/> Temporary		
	<input type="checkbox"/> Contractual		
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate		<input type="checkbox"/> Relieving letter	
<input type="checkbox"/> None		<input checked="" type="checkbox"/> Offer letter	
		<input type="checkbox"/> Any Other (please specify)	

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
FUJI FILM INDIA PVT. LTD.		GURGAON - 122001	
Telephone No	Employee Code/No	Designation	UAN Number
124-4325555	2373	Snr. SALES EXECUTIVE	100003304540
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To	Mr. ABHISHEK VERMA	Reporting Manager's Email ID
3/09/2024	5/03/2025		9718159041
Duties & Responsibilities		Reasons for leaving	
		CAREER GROWTH	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
GAURAV NARANG		gaurav.narang@fujifilm.com	
First Salary drawn	Was this Position	Agency Details (if temporary or contractual), provide details	
76,317/-	<input checked="" type="checkbox"/> Permanent		
Last Salary drawn	<input type="checkbox"/> Temporary		
76,317/-	<input type="checkbox"/> Contractual		
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate		<input type="checkbox"/> Relieving letter	
<input type="checkbox"/> None		<input type="checkbox"/> Offer letter	
		<input type="checkbox"/> Any Other (please specify)	

Documents Required (Mandatory)

Education:

- Photocopy of degree certificate and final mark sheet of all examinations

Employment

- Photocopy of relieving / experience letter for each employer mentioned in the form

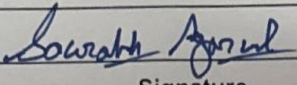
Identity & Address Proof

- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

SAURABH AGARWAL		05/07/2025
Full Name of the Candidate	Signature	Date of Form Filled