



## Personal Information

Full Name	S. Archana
Former Name / Maiden Name	N/A
Mobile Number	9156431605
Father's Name	Shiva kumar
Spouse's Name	N/A
Date of Birth	02-09-1995
Age	30 years 5 months
Gender	female
Alternative Mobile Number	9156431605
Aadhar Card Number	453753335926
Aadhar Card Number	N/A
Pan Card Number	BJAPA9470Q
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	4th floor Manik salon
Street	PG Road
District	N/A
City	Hyderabad
State	TG
Pincode	500003

## Current Address

House no	moonlit stream
Street	Revora
District	N/A
City	Revora
State	GA
Pincode	403513

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Archana Shivakumar
Job Location:	Hyderabad
Employee ID:	
Designation:	guest relation manager
UAN Number:	
From Date:	25-02-2026
To Date:	15-02-2026
Name of the Reporting Manager:	Rithika Naidu
Manager's Contact No:	9154250184
Manager's Contact Email:	
Reasons for leaving:	better opportunity
HR Name:	Rithika
HR Contact No:	8309190951
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	contract
Current Status:	relieved_pending_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	0
Name of the Employer:	Archana Shivakumar
Job Location:	Hyderabad
Employee ID:	
Designation:	guest relation manager
UAN Number:	
From Date:	25-02-2026
To Date:	15-02-2026
Name of the Reporting Manager:	Rithika Naidu

## LATEST EMPLOYMENT 1

Manager's Contact No:	9154250184
Manager's Contact Email:	
Reasons for leaving:	better opportunity
HR Name:	Rithika
HR Contact No:	8309190951
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	contract
Current Status:	relieved_pending_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

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## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

ARCHANA SHIVA KUMAR	 27/02/2026	27-02-2026
<b>Full name of the candidate</b>	<b>Signature</b>	<b>Date of form filled</b>

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).