

January 25, 2025
Location: Fatehgarh

Mr. Bipin Singh
Emp No. - 24902330

ACCEPTANCE OF RESIGNATION

With reference to your resignation dated **November 16, 2024** we hereby accept your resignation and agree to relieve you from services on **January 25, 2025**.

As per the terms of your appointment with us, you are required to give 3 months' notice of your intention to resign or adjust salary / leave in lieu thereof, considering your last day of working as **January 25, 2025**. The remaining notice period shortfall, if any shall be adjusted / recovered in the final clearance activity.

We further certify that **Mr. Bipin Singh** has worked in this organization in the capacity of **"Manager - Site QHSE"** at the time of leaving the service from this organization.

Full and Final process will be done after:

- 1) All exit related documentation has been completed by employee.
- 2) System clearances have been received from all stakeholders (employee will be responsible to get this done)

We wish him / her all success in future endeavors.

For Serentica Renewables India Private Limited,



Ruhi Pande
Group Chief Human Resource Officer