



Resignation from the Position of Assistant Manager – Sales

2 messages

Vinay Mishra <vinay.mishra@kohinoorpune.com> Sat, 17 May, 2025 at 23:30
To: Tanaji Bhadade <tanaji.bhadade@kohinoorpune.com>, Viraj Kanakia <Viraj.kanakia@kohinoorpune.com>
Cc: Prajakta Kulkarni <prajakta.kulkarni@kohinoorpune.com>, Umesh Agarwal <umesh.agarwal@kohinoorpune.com>, vinayk.mishra001@gmail.com <vinayk.mishra001@gmail.com>

Name-Vinay Mishra
Email ld-vinaykmishra001@gmail.com
Contact Number- 9730781590
Date: 17/5/2025

To,
The HR Department & Reporting Managers,
Kohinoor Development Corporation

Please accept this letter as formal notice of my resignation from the role of Assistant Manager – Sales, effective from 15/6/2025, following the 30-day notice requirement.

Working at Kohinoor has been a truly rewarding journey. I’ve learned and grown immensely both professionally and personally. I am sincerely thankful for the opportunities, mentorship, and the support from the team.

I will continue to perform my duties with full dedication during the notice period to ensure a seamless transition.

Sincerely,
Vinay Mishra
Emp Id-1749

Umesh Agarwal <umesh.agarwal@kohinoorpune.com> Tue, 27 May, 2025 at 11:55
To: Vinay Mishra <vinay.mishra@kohinoorpune.com>, Tanaji Bhadade <tanaji.bhadade@kohinoorpune.com>, Viraj Kanakia <Viraj.kanakia@kohinoorpune.com>, Prajakta Kulkarni <prajakta.kulkarni@kohinoorpune.com>
Cc: Prajakta Kulkarni <prajakta.kulkarni@kohinoorpune.com>, vinayk.mishra001@gmail.com <vinayk.mishra001@gmail.com>

Dear Prajakta,
Please release him on 10 June.
Ok and accepted.

Thank you

Regards,

Umesh Agarwal

From: Vinay Mishra <vinay.mishra@kohinoorpune.com>

Sent: Saturday, May 17, 2025 11:29:55 PM

To: Tanaji Bhadade <tanaji.bhadade@kohinoorpune.com>; Viraj Kanakia <Viraj.kanakia@kohinoorpune.com>

Cc: Prajakta Kulkarni <prajakta.kulkarni@kohinoorpune.com>; Umesh Agarwal <umesh.agarwal@kohinoorpune.com>;
vinayk.mishra001@gmail.com <vinayk.mishra001@gmail.com>

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