



CONTACT

- 📞 9021865392
- ✉️ gauri2000jadhav@gmail.com
- 📍 803, Amit building, Shree Gajanand Park, Kharjul Mala, Nasik road

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English
- Hindi
- Marathi

GAURI JADHAV

PROFILE

Dedicated customer service representative dedicated to providing quality care. Proven ability to establish and maintain excellent communication and relationships with clients. Adept in general accounting and final transaction. Dedicated to identifying customer needs and delivering effective solutions to all problems. Excellent time management skills combined with superior knowledge, knowledge of the customer service industry.

WORK EXPERIENCE

Virgo BPO services, PVT LTD

Sales and marketing

- Developed and implemented strategic marketing plans to increase brand awareness.
- Conducted market research to identify customer needs and preference for targeted campaigns.
- Trained new sales staff, providing mentoring and support to enhance performance.

Education

Matoshri College of Engineering and Research Centre, Eklhare, Nashik BE Civil 2024

Government Polytechnic, Jalgaon

Civil Diploma 2021

76.73%

P.N. Lunkad Kanya School, Jalgaon

10th 2016

85%

Hobbies

- **Digital content creation**
- **Painting**
- **Dancing**
