

WORK ASSIGNMENT LETTER

Dear Ms Mansi Goud

Date: 28-March-2022

Ref: Mahalunge Township Developers LLP

Offer ID : 20220328

We are pleased to appoint you as Front Office & Admin Executive with our Client Mahalunge Township Developers LLP. You have to complete Joining Formalities within 10 days from your joining.

In addition to this :

1. As the Project work awarded to us by our Client is only for a certain period, your assignment with us initially will be from **01-April-2022** to **31-March-2023** as per terms mentioned in the Letter of Engagement dated **28-March-2022**. If however, the Project work is extended, your association with us may be extended for such further period as may be decided by us. Hence, this contract of employment by no means be treated or construed to be of permanent in nature granting thereby to you a status of permanent employee of the Company.
2. If however the project work awarded to us is completed before time or if is terminated for any reasons whatsoever earlier, then your services shall be terminated on such earlier date as the situation demands by serving you a notice period of 15 days or salary thereof.
3. Your CTC details would be :

GROSS SALARY		STATUTORY BENEFITS	
Basic + DA	Rs. 14451/-	PF Employer	Rs. 1879/-
HRA	Rs. 5780/-	ESIC Contribution	Nil
Bonus	Rs. 2890/-		
GROSS SALARY TOTAL	Rs. 23121/-	STATUTORY TOTAL	Rs. 1879/-
PF Employee	Rs. 1734/-		
ESIC	Nil		
Professional Tax	Rs. 200/-		
NET SALARY	Rs. 21187/-	COST TO COMPANY (Gross + Statutory Benefits)	Rs. 25000/-

The net salary is subject to Income Tax

Your salary is payable only through electronic payment mode such as EFT/NEFT/RTGS/ECS.

4. In addition to the Monthly Salary, you will not be entitled to any other perquisites/ allowances unless given to you in writing. Your coverage under ESIC scheme, Provident Fund scheme, and Bonus Act where applicable will be as per the government regulations. Salary would be receivable on 1st of the subsequent month, subject to receipt of corresponding payments from our Client where you will be deployed. Any discrepancy in the salary received needs to be reported within 7 days of receipt of salary after which, it will be considered as correct and further claims will not be entertained. You will be entitled to leave as per the practice followed by the client.

5. Your coverage under ESIC scheme is subject to adherence of rules & regulation of it. It is mandatory for you to submit Aadhar Card (UID) within one month from the date of issuance of ESIC number, if you fail to submit the Aadhar Card (UID) within stipulated period in that case you will not be eligible to take benefits of ESIC coverage and in that Circumstances Company shall not be held responsible.

6. You are eligible under Provident Fund scheme subject to adherence of rules & regulation of it. It is also mandatory for you to submit Aadhar Card (UID), PAN Card & Bank A/c. No. with IFSC Code (collectively referred as 'KYC') within one month from your date of joining, if you fail to submit the KYC within stipulated period in that case as per PF norms you will not be able to withdraw or transfer or to take any benefits of PF and in that circumstances company shall not be held responsible or liable.

7. Employment with the Company will give the employee access to proprietary and confidential information belonging to the Company, its customers, its suppliers and others (the proprietary and confidential information is collectively referred to as "Confidential Information"). Confidential Information includes but is not limited to customer lists, marketing plans, proposals, contracts, technical and/or financial information, databases, software and know-how. All Confidential Information remains the confidential and proprietary information of the Company.

You will recognize the need to keep all Confidential Information of the Company absolutely confidential at all times, and make no disclosure of the said information to any third party at any point of time without the written consent from the Company, as a material term of this Agreement & the same being the essence of this Agreement, failing which the Company shall take all necessary legal action against the Executive including claim of damages & immediate termination of the Assignment/work.

The Non-Disclosure provisions of this Agreement shall survive the Termination of this Agreement and Executive's duty to hold Confidential Information in confidence shall remain in effect until such Confidential Information no longer qualifies as a trade secret or until the Company sends the Executive a written notice releasing Executive from this covenant or until the period specified between both parties ends, whichever occurs first.

8. You will act within the framework of organizational structure and policies and directions as may be laid down by the management from time to time. During the tenure of your employment with us, you will not undertake any other employment or business activities, work or public office of payment or otherwise except with the written permission of the Management. If you are found involved in any act which in the opinion of the Company is detrimental to the interest of their business interest, Management shall be at liberty to dispense with your services immediately and without any notice or compensation. At all time during the tenure of this Contract of employment you will be bound by any Rules & Regulations enforced by the management from time to time in relation to the conduct, discipline, leave, holidays or any other matters relating to service conditions.

9. Either party can terminate the contract during the existence of a work assignment by providing a notice of 15 days to the other Party. This is as per the terms laid out in the Letter of Engagement. You shall at no point of time stake any claim or right to claim employment, damage, loss or compensation of any sort whatsoever against our clients.

10. Please convey your acceptance this Contract of employment with the above terms and conditions.

Yours faithfully,
For WIN WIN SOLUTIONS



Authorised Signatory

Acceptance
I have received the Work Assignment Letter and agree to the terms & conditions contained thereto

Authorised Signatory (Signature & Date)