

Date – 08/01/2024

To,

Name: **RESHMA BABU**

Employee ID: **1026**

Designation: **SENIOR EXECUTIVE - SALES**

Subject: Relieving Certificate

Dear **RESHMA BABU**,

This is in reference to your resignation dated **30-11-2024**, you are relieved from the service of the company by the closing hours of **31-12-2024**.

We wish to place on record that you had been employed at Kohinoor Development Corporation from **16-03-2022** till **31-12-2024**. At the time of working, you were holding the position of **SENIOR EXECUTIVE - SALES** with the **SALES & MARKETING** department in the **TM** grade.

We thank you for your contribution to the organisation and wish you all the very best in your future endeavours.

Sincerely,



Ms Prajakta Kulkarni.

Assistant General Manager - HR

