

Background Verification Form

Company name: Krisala Developer

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

Aniruddha Singh

Associate Manager

Dynamic Associate Manager with 5 years of experience in client relationship management. Eager to help enhance sales revenues by leveraging strong business relationships and strategic coordination with decision-makers. Successfully built an extensive client base, resulting in a increase in market development.

Anisingh.1233@gmail.com

7517224903, 9607915174

Pune, India

WORK EXPERIENCE

Associate Manager PURANIKS BUILDCON

04/2022 - Present,

Pune
Managed walk-in inquiries by effectively explaining project plans to clients, successfully closing deals and finalizing flat bookings. Ensuring excellent customer service. Trained and mentored junior staff on effective customer service, contributing to a improvement in team performance metrics. Gained valuable experience in CRM systems, enhancing customer relationship management, examining communication processes. Oversaw the handover of essential documents, including agreements, allotment letters and receipts, ensuring a smooth transition for customers. Cultivated strong relationships with new channel partners, providing information and enhancing customer satisfaction from a service perspective. Implemented strategies to improve customer engagement, resulting in a increase in successful bookings over months.

SR. SALES EX RAMA GROUP

02/2021 - 03/2022,

Pune,
Taking care of walk in enquires Explanation of project plans to the customer and getting the deal close by finalizing the booking of flat, also taking care of after sales services. Create some new entries of CRM also. Taking care of all the customer's files.

Process of handover the documents like Agreements, preparing Allotment letters, Receipts to the customer.

SR. SALES EX Puraniks Developers Ltd

01/2019 - 07/2020,

Pune
/Tasks
- Clearly outline your responsibilities and achievements. Instead of saying "took care of walk-in inquiries," specify how many inquiries you managed or the percentage of inquiries that you successfully closed. - Mention any relevant skills you gained, such as CRM experience, and how they contributed to your success in the role. - Customize your work experience to align with the job you are applying for, highlighting relevant experiences and skills. By incorporating these elements, you can create a compelling work experience section that showcases your qualifications effectively.

SKILLS

Marketing, Marketing Strategy, CRM, sales Expert, Client Relationship

EDUCATION

PGDM-Pune Institute of business management-2019
B.com-Arunachal University of Studies Allahabad
H.S.C-GIS Allahabad-2012
S.S.C-Kaushambi-2010

INTERNSHIP

HAVELLS NOIDA (12/2017 - 01/2018)
Studied about marketing plan about spark app along with competitive analysis in MCB division. Promotion of spark app for effecitve sales. Also havells partners for MCB.

HONOR AWARDS

Best Performers award in Puraniks

Best Performers award in Kolte Patil

LANGUAGES

English Full Professional Proficiency, Hindi Full Professional Proficiency

Govt ID #1



Personal Information

Full Name	Aniruddha Singh
Former Name / Maiden Name	N/A
Mobile Number	7758932593
Father's Name	Jitendra singh
Spouse's Name	N/A
Date of Birth	14-10-1995
Age	29 years 9 months
Gender	male
Alternative Mobile Number	7517224904
Aadhar Card Number	673175538421
Aadhar Card Number	7517224903
Pan Card Number	KJCP3791F
Nationality	Indian
Marital Status	Single

Permanent Address

House no	House No 4
Street	Village Bamburi post Mau
District	Village Bamburi post Mau
City	Chitrakoot
State	UP
Pincode	210209

Current Address

House no	A4 703
Street	Puraniks Aldea phase 1
District	Baner mahalunge
City	Pune
State	MH
Pincode	411045

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Puraniks buildcon
Job Location:	Bavdhan
Employee ID:	1033
Designation:	Associate manager
UAN Number:	
From Date:	21-11-2022
To Date:	31-01-2025
Name of the Reporting Manager:	Karan shendge
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	None
HR Name:	Gaurav golang
HR Contact No:	
HR Email ID:	gaurav.gholap@puraniks.co
Last Salary Drawn:	57000
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Puraniks buildcon
Job Location:	Bavdhan
Employee ID:	1033
Designation:	Associate manager
UAN Number:	
From Date:	21-11-2022
To Date:	31-01-2025
Name of the Reporting Manager:	Karan shendge
Manager's Contact No:	
Manager's Contact Email:	

LATEST EMPLOYMENT 1

Reasons for leaving:	None
HR Name:	Gaurav golap
HR Contact No:	
HR Email ID:	gaurav.gholap@puraniks.co
Last Salary Drawn:	57000
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1

PURANIK BUILDCON PVT. LTD.
Puranik One, Near Kanchanpushpa Complex, Opp Suraj Water Park, Kavesar,
GB Road, Thane (W) 400 615. Tel: +91 22 2598 8888. E-mail: info@puraniks.in,
Website: www.puraniks.in | CIN: U45400MH2007PTC170399



Date: 18th May 2025

SUB: Relieving Letter
Name:-Mr. Anirudha
singh

Dear Aniruddha,

We are in receipt of your letter dated 25th Dec 24 tendering your resignation from services of the company & wish to inform you that the same has been accepted by us.

We hereby certify that all work and responsibilities have been handed over properly together there are no dues balance on you of our organization. You are being relieved w.e.f. the close of office hours on 31th Jan 2025.

For Puranik Buildcon Pvt. Ltd.

(Human Resource)



Puranik Buildcon Pvt Ltd

Puraniks One, Near Kanchanpushpa Complex Ghodbunder Rd, Opp. Suraj
Water Park, Kavesar, Thane (W)

PaySlip	Payslip for the month		Aug- 2024	Branch	HO
Emp Code	8564	Employee Name		Aniruddha Singh	Basic
Company	Buildcon	Department		Sales	Designation
ESIC No	PF No		Grade		E3
Joining Dt	21-Nov-2022				
Days Paid	31.00	Days Present	25.00	W.Off/Pd.Off	4.00 / 2.00
SL	0.00	CL	0.00	PL	0.00
Bal. SL	0.00	Bal. CL	5.00	Bal. PL	26.00
Earnings		Amount	Deductions & Recoveries		Amount
Basic		19000.00	TDS Deduction		14890.00
H.R.A		7200.00			
Other Allowance		18600.00			
Education Allowance		200.00			
Petrol Reim		6000.00			
Entertainment Reim		6000.00			
Incentive		91900.00			
Amount Total :		148900.00	Amount Total :		14890.00
			Net Pay :		134010.00
Net Pay : One Lakh Thirty Four Thousand Ten Rupees					



Puranik Buildcon Pvt Ltd

Puraniks One, Near Kanchanpushpa Complex Ghodbunder Rd, Opp. Suraj
Water Park, Kavesar, Thane (W)

PaySlip	Payslip for the month		Oct- 2024	Branch	HO
Emp Code	8564	Employee Name	Aniruddha Singh	Basic	
Company	Buildcon	Department	Sales	Designation	Associate Manager Sales
ESIC No		PF No		Grade	E3
Joining Dt	21-Nov-2022				
Days Paid	31.00	Days Present	27.00	W.Off/Pd.Off	4.00 / 0.00
SL	0.00	CL	0.00	PL	0.00
Bal. SL	0.00	Bal. CL	5.00	Bal. PL	28.50
Earnings		Amount	Deductions & Recoveries		Amount
Basic		19000.00	TDS Deduction		5700.00
H.R.A		7200.00			
Other Allowance		18600.00			
Education Allowance		200.00			
Petrol Reim		6000.00			
Entertainment Reim		6000.00			
Incentive		00.00			
Amount Total :		57000.00	Amount Total :		5700.00
			Net Pay :		51300.00
Net Pay : Fifty One Thousand Three Hundred Rupees					



Puranik Buildcon Pvt Ltd

Puraniks One, Near Kanchanpushpa Complex Ghodbunder Rd, Opp. Suraj Water Park, Kavesar, Thane (W)

PaySlip	Payslip for the month		Sept- 2024	Branch	HO
Emp Code	8564	Employee Name	Aniruddha Singh	Basic	
Company	Buildcon	Department	Sales	Designation	Associate Manager Sales
ESIC No		PF No		Grade	E3
Joining Dt	21-Nov-2022				
Days Paid	30.00	Days Present	25.00	W.Off/Pd.Off	3.00 / 2.00
SL	0.00	CL	0.00	PL	0.00
Bal. SL	0.00	Bal. CL	2.00	Bal. PL	27.50
Earnings	Amount	Deductions & Recoveries		Amount	
Basic	19000.00	TDS Deduction		5700.00	
H.R.A	7200.00				
Other Allowance	18600.00				
Education Allowance	200.00				
Petrol Reim	6000.00				
Entertainment Reim	6000.00				
Incentive	00.00				
Amount Total :	57000.00	Amount Total :		5700.00	
		Net Pay :		51300.00	

Net Pay : Fifty One Thousand Three Hundred Rupees

POST GRADUATION

I haven't done my Post Graduation	
College Name:	Pune institute of business management
College Location:	Pirangut Pune
University Name:	Savitri bai Phule university
Major / Specialisation	Marketing
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	DM17F04
From:	15-03-2017
To:	11-06-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	
I haven't done my Post Graduation	
College Name:	Pune institute of business management
College Location:	Pirangut Pune
University Name:	Savitri bai Phule university
Major / Specialisation	Marketing
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	DM17F04
From:	15-03-2017
To:	11-06-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	

(BATCH 2017-19)

Name:	ANIRUDDHA SINGH		
PRN :	DM17F04	Specialization:	CORE MARKETING
Roll No. :	DM17CM49	Examination:	DECEMBER 2020

Sub. Code	Subject Name	CIA Marks (50)	ESE Marks (50)	Total Marks (100)	Remarks (Pass/Fail)
SEMESTER - I					
101	MANAGERIAL ECONOMICS	19	21	40	PASS
102	RESEARCH METHODOLOGY	21	19	40	PASS
103	HUMAN RESOURCE MANAGEMENT	25	15	40	PASS
104	COMMUNICATION TRAINING -I	27	18	45	PASS
105	BUSINESS STATISTICS	20	20	40	PASS
106	IT SKILLS	27	20	47	PASS
107	BUSINESS FINANCE-I	20	20	40	PASS
108	MARKETING MANAGEMENT	30	10	40	PASS
109	ORGANISATIONAL BEHAVIOR	25	15	40	PASS
110	OPERATIONS MANAGEMENT	19	29	48	PASS
111	DECISION TOOLS			45	PASS
112	FINAL PRESENTATION (OUT OF 100)			58	PASS
SEMESTER - II					
201	MACROECONOMICS	17	23	40	PASS
203	BUSINESS ANALYTICS - I	20	20	40	PASS
204	SUPPLY CHAIN MANAGEMENT	19	21	40	PASS
205	BUSINESS FINANCE - II	20	20	40	PASS
M01	MARKET RESEARCH	20	20	40	PASS
M02	CONSUMER BEHAVIOUR	20	20	40	PASS
M03	BUSINESS TO BUSINESS	23	17	40	PASS
M04	SALES AND DISTRIBUTION MANAGEMENT	25	15	40	PASS
M05	RETAIL MANAGEMENT	20	20	40	PASS
M06	ECOMMERCE + DIGITAL MARKETING	16	24	40	PASS
206	DECISION TOOLS (OUT OF 100)	-	-	49	PASS
207	FINAL PRESENTATION (OUT OF 100)	-	-	40	PASS
P-I	WINTER INTERNSHIP PROJECT (OUT OF 100)	-	-	55	PASS
SEMESTER – III					
301	STRATEGIC BUSINESS MANAGEMENT	39	26	65	PASS
302	LEGAL ASPECTS OF BUSINESS	20	20	40	PASS
303	ENTREPRENEURSHIP DEVELOPMENT AND PROJECT MANAGEMENT	20	20	40	PASS
M07	BRAND AND PRODUCT MANAGEMENT	20	20	40	PASS
M08	PRICING MANAGEMENT	35	16	51	PASS
M09	MARKETING ANALYTICS	28	12	40	PASS
M10	INTEGRATED MARKETING COMMUNICATION + MEDIA	26	18	44	PASS
M11	SERVICES MARKETING	29	11	40	PASS
206	DECISION TOOLS(OUT OF 100)	-	-	52	PASS
P-II	SUMMER INTERNSHIP PROJECT (OUT OF 100)	-	-	50	PASS

GRADUATION

I haven't done my Graduation	
College Name:	Arunachal university of studies
College Location:	Arunachal Pradesh
University Name:	Arunachal university of studies
Major / Specialisation	Commerce
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A130007655
From:	17-04-2013
To:	13-07-2016
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1
I haven't done my Graduation	
College Name:	Arunachal university of studies
College Location:	Arunachal Pradesh
University Name:	Arunachal university of studies
Major / Specialisation	Commerce
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A130007655
From:	17-04-2013
To:	13-07-2016
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1

Sr. No. : 132339

Enrollment No. : A130007655
Roll No. : ES73713

Arunachal University of studies

AN INTEGRATION OF GOVERNMENT OF ARUNACHAL PRADESH

NH - 52, Namsai, Arunachal Pradesh, India, Pin - 792103
Established u/s 2(f) of UGC Act, 1956

Statement of Grands

Name of Candidate

: ANIRUDDHA SINGH

Father's Name

: JITENDRA SINGH

Programme Name

: Bachelor of Commerce

Year

: 2

Optional Early Exit

Level

: UG - II

Examination: Academic - 15

Subject Code	Subject Name	Maximum Marks	Obtained Marks	Credits (C)	Grade	Credit Grade
BCM-205	Accountancy - II	100	61	5	C+	39
BCM-206	Company Law	100	62	5	C	36
BCM-207	Elements of Costing	100	66	5	C+	39
BCM-208	Elements of Statistics	100	65	5	C+	39
BCM-201	Foundation Course in Business Entrepreneurship & Management	100	68	6	A+	60
BCM-202	Governance and Citizenship	100	62	6	A+	47
BCM-209	Mercantile Law	100	56	5	D+	33
TOTAL		700	440	37		293

Consolidated Details

Year	First	Second	Third	Fourth	Fifth
Marks Obtained	612	440			
Maximum Marks	800*	700**			
Result : PASS					AGPA : 7.92

Date of Issue : 07-Mar-2016



Controller of Examinations

Prepared by _____
Checked by _____

Sr. No. : 167660

Enrollment No. : A130007655

Roll No. : ES73997



NH - 52, Namsai, Arunachal Pradesh, India, Pin - 792103

Established u/s 2(f) of UGC Act, 1956

Statement of Grades

Name of Candidate : ANIRUDDHA SINGH
Father's Name : JITENDRA SINGH
Programme Name : Bachelor of Commerce
Year : 3 Level : UG - III Examination: Academic -16
Optional Early Exit : Not Applicable

Subject Code	Subject Name	Maximum Marks	Total Marks Obtained	Credits (C)	Grade	Credit Grade
BCM-305	Business Statistics	100	56	5	D+	33
BCM-306	Cost Accounting	100	63	5	C+	39
BCM-307	Elements of Auditing	100	61	5	C	36
BCM-303	English Literature - II	100	55	8	D+	53
BCM-308	Modern Banking Theory, Law Practice	100	64	5	C+	39
BCM-309	Money, Banking & Financial Institutions	100	62	5	C+	39
BCM-302	Moral & Value Education	100	66	6	C+	47
BCM-301	Philosophy, Psychology, Communication & Life Skills	100	63	6	C	43
TOTAL		800	490	45		329

Consolidated Details

Year	First	Second	Third	Fourth	Fifth	Total
Marks Obtained	512	440	490			1442
Maximum Marks	800*	700*	800**			2300

Result : PASS

AGPA : 7.31

Date of Issue : 29-Aug-2016

Prepared by

Checked by

Controller of Examinations

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	GIC
School Location:	Allahabad up
Board Name/University Name:	Up board
Major Subjects	Accounts
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1102062
From:	16-05-2012
To:	13-06-2013
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	GIC
School Location:	Allahabad up
Board Name/University Name:	Up board
Major Subjects	Accounts
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1102062
From:	16-05-2012
To:	13-06-2013
Marksheet	1

संस्कृत (Sr. No.)

क्रमांक (Sl. No.) 1102062

इंटरमीडिएट परीक्षा-२०१३
Intermediate Examination-2013
CERTIFICATE-cUM-MARKS SHEET
अंकवृत्त-अंकवृत्त (CERTIFICATE-cUM-MARKS SHEET)

अनुमतीकरक Roll No.	जानपर/केन्ट्र/विद्यालय कोड Distt./Centre/School Code	संस्थागत/व्यक्तिगत Regular / Private	परीक्षा प्रवर्ग Exam. Type	विषय- वर्ग Subject-Group	प्रमाणपत्र क्रमांक Certificate No
1334636	55/06276/1001	REGULAR	FULL EXAM	C-COMMERCE	55000721

प्रभागात लेखा आठी ६१० (This is to certify that
परिषद् के अधिकारी खानामार (According to the Board's record)-
आत्मज/आत्मजा श्रीमती (son/daughter of Mrs.)-
ANIRUDDHA SINGH
NISHA SINGH

प्रब्र. श्री (and Mr.)- JITENDRA SINGH ने मार्च/अप्रैल '2013 की इंटरमीडिएट परीक्षा विद्यालय/केंद्र (has passed Intermediate Examination held in March/April 2013 from School/Centre)- GOVT INTER COLLEGE ALLAHABAD

Subject	Max. Marks	Paper-wise Obtained Marks	Total	Grand Total & Result
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GENERAL HINDI	100	1/35	2/39	074	302/500
ENGLISH	100	1/33	2/29	062	PASSED
BOOK KEEP&ACCT	100	1/29	2/19	048	
BUSI ORG & CRPND	100	1/29	2/30	059	
BANKING	100	1/25	2/34	059	
SPORT & PHY EDU	100	1/34	P/46	080	

NOTE : For important instructions see page 300.

Refers (Date)- **05TH JUNE, 2013**
Item (Place)- **Allahabad, Uttar Pradesh**

(उपेन्द्र कुमार)
(Upendra Kumar)
स�िता (Secretary)

PROFESSIONAL REFERENCE 1

Name of the Person:	Karan shendge
Designation:	GM
Contact No:	98225 90727
Email ID:	
Name of the Organisation:	Krisala
Name of the Person:	Karan shendge
Designation:	GM
Contact No:	98225 90727
Email ID:	
Name of the Organisation:	Krisala

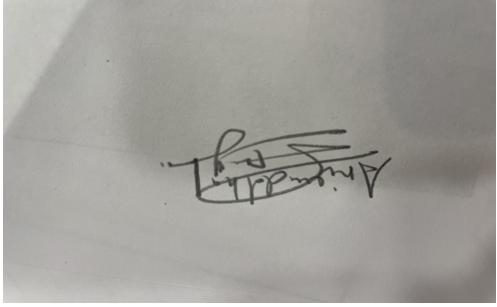
PROFESSIONAL REFERENCE 2

Name of the Person:	Sohan malthane
Designation:	Manager
Contact No:	+91 99705 97972
Email ID:	
Name of the Organisation:	Puraniks
Name of the Person:	Sohan malthane
Designation:	Manager
Contact No:	+91 99705 97972
Email ID:	
Name of the Organisation:	Puraniks

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.