

## Background Verification Form

Company name: Krisala Developer Purpose of Application: NORMAL BGV(EMPLOYMENT)

Company name: Krisala Developer Purpose of Application: NORMAL BGV(EMPLOYMENT)

### Applicant's CV

<p><b>Aniruddha Singh</b> Associate Manager</p> <p>Dynamic Associate Manager with 5 years of experience in client relationship management. Eager to help enhance sales revenues by leveraging strong business relationships and strategic coordination with decision-makers. Successfully built an extensive client base, resulting in increase in market development.</p>	<p>Wipro Technologies 7517224903   9607915174 Pune, India</p>
<p><b>WORK EXPERIENCE</b></p> <p><b>Associate Manager</b> <b>PURANIKS BUIDLCON</b> 04/2022 - Present, Pune</p> <p><b>Tasks</b></p> <ul style="list-style-type: none"> <li>Managed walk-in inquiries by effectively explaining project plans to clients, successfully closing deals and finalizing the bookings while ensuring exceptional after-sales service.</li> <li>Trained and mentored junior staff on effective customer service techniques, contributing to a improvement in team performance metrics.</li> <li>Gained valuable experience in CRM systems, enhancing customer relationship management and streamlining communication processes. Oversaw the handover of essential documents, including agreements, allotment letters, and receipts, ensuring a smooth transition for customers.</li> <li>Cultivated strong relationships with new channel partners, fostering collaboration and enhancing customer satisfaction from a service perspective.</li> <li>Implemented strategies to improve customer engagement, resulting in an increase in successful bookings over months.</li> </ul>	<p><b>SKILLS</b></p> <div> MarketingMarketing StrategyCRM Sales ExpertClient Relationship </div> <p><b>EDUCATION</b></p> <p>PGDM-Pune Institute of business management-2019</p> <p>B.com-Arunachal University of Studies Allahabad H.S.C-GIS Allahabad-2012 S.S.C-Kaushambi-2010</p>
<p><b>SR. SALES EX.</b> <b>RAMA GROUP</b> 02/2021 - 03/2022, Pune</p> <p><b>Task</b></p> <ul style="list-style-type: none"> <li>Taking care of walk in enquires Explanation of project plans to the customer and getting the deal close by finalizing the booking of flat, also taking care of after sales services.</li> <li>Got some new experience of CRM also.</li> <li>Taking care of all the customer's files.</li> <li>Process of handover the documents like Agreements, preparing Allotment letters, Receipts to the customer.</li> </ul>	<p><b>INTERNSHIP</b></p> <p>HAVELLS NOIDA (12/2017 - 01/2018)</p> <p>Study for Retailers awareness about sampark app along with competitive analysis in MCB division. Promotion of sampark app for effective CRM of all havells retailers. Identify and develop new channels partners for MCB.</p>
<p><b>SR. SALES EX</b> <b>Kolte Patil Developers Ltd</b> 01/2019 - 02/2020, Pune</p> <p><b>Tasks</b></p> <ul style="list-style-type: none"> <li>Clearly outline your responsibilities and achievements. Instead of saying "took care of walk-in inquiries," specify how many inquiries you managed or the percentage of inquiries that led to successful sales.</li> <li>Mention what skills you gained, such as CRM experience, and how they contributed to your success in the role.</li> <li>Customize your work experience to align with the job you are applying for, focusing on the most relevant experiences and skills. By incorporating these elements, you can create a compelling work experience section that showcases your qualifications effectively.</li> </ul>	<p><b>HONOR AWARDS</b></p> <p>Best Performers award in Puraniks</p> <p>Best Performers award in Kolte Patil</p>
	<p><b>LANGUAGES</b></p> <div> EnglishHindi Full Professional ProficiencyFull Professional Proficiency </div>

**Govt ID #1**



## Personal Information

Full Name	Aniruddha Singh
Former Name / Maiden Name	N/A
Mobile Number	7758932593
Father's Name	Jitendra singh
Spouse's Name	N/A
Date of Birth	14-10-1995
Age	29 years 9 months
Gender	male
Alternative Mobile Number	7517224904
Aadhar Card Number	673175538421
Aadhar Card Number	7517224903
Pan Card Number	KJCPS3791F
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	House No 4
Street	Village Bamburi post Mau
District	Village Bamburi post Mau
City	Chitrakoot
State	UP
Pincode	210209

## Current Address

House no	A4 703
Street	Puraniks Aldea phase 1
District	Baner mahalunge
City	Pune
State	MH
Pincode	411045

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Puraniks buildcon
Job Location:	Bavdhan
Employee ID:	1033
Designation:	Associate manager
UAN Number:	
From Date:	21-11-2022
To Date:	31-01-2025
Name of the Reporting Manager:	Karan shendge
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	None
HR Name:	Gaurav golap
HR Contact No:	
HR Email ID:	gaurav.gholap@puraniks.co
Last Salary Drawn:	57000
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Puraniks buildcon
Job Location:	Bavdhan
Employee ID:	1033
Designation:	Associate manager
UAN Number:	
From Date:	21-11-2022
To Date:	31-01-2025
Name of the Reporting Manager:	Karan shendge
Manager's Contact No:	
Manager's Contact Email:	



## LATEST EMPLOYMENT 1

Reasons for leaving:	None
HR Name:	Gaurav golap
HR Contact No:	
HR Email ID:	gaurav.gholap@puraniks.co
Last Salary Drawn:	57000
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1

**Date: 18<sup>th</sup> May 2025**

SUB: Relieving Letter  
Name:-Mr. Anirudha  
singh

Dear Aniruddha,

We are in receipt of your letter dated 25<sup>th</sup> Dec 24 tendering your resignation from services of the company & wish to inform you that the same has been accepted by us.

We hereby certify that all work and responsibilities have been handed over properly together there are no dues balance on you of our organization. You are being relieved w.e.f. the close of office hours on 31<sup>st</sup> Jan 2025.

*For Puranik Buildcon Pvt. Ltd.*



**(Human Resource)**



## Puranik Buildcon Pvt Ltd

Puraniks One, Near Kanchanpushpa Complex      Ghodbunder Rd, Opp. Suraj  
Water Park, Kavesar, Thane (W)

Pay Slip		Payslip for the month		Aug- 2024	Branch	HO	
Emp Code	8564	Employee Name		Aniruddha Singh	Basic		
Company	Buildcon	Department		Sales	Designation	Associate Manager Sales	
ESIC No		PF No			Grade	E3	
Joining Dt	21-Nov-2022						
Days Paid	31.00	Days Present	25.00	W.Off/Pd.Off	4.00 / 2.00	LWP/Absent	0.00 / 0.00
SL	0.00	CL	0.00	PL	0.00	CO + / CO -	0.00 / 0.00
Bal. SL	0.00	Bal. CL	5.00	Bal. PL	26.00	Bal. CO	0.00

Earnings	Amount	Deductions & Recoveries	Amount
Basic	19000.00	TDS Deduction	14890.00
H.R.A	7200.00		
Other Allowance	18600.00		
Education Allowance	200.00		
Petrol Reim	6000.00		
Entertainment Reim	6000.00		
Incentive	91900.00		
Amount Total :	148900.00	Amount Total :	14890.00
		Net Pay :	134010.00
Net Pay : One Lakh Thirty Four Thousand Ten Rupees			



## Puranik Buildcon Pvt Ltd

Puraniks One, Near Kanchanpushpa Complex      Ghodbunder Rd, Opp. Suraj  
Water Park, Kavesar, Thane (W)

PaySlip		Payslip for the month		Oct- 2024	Branch	HO	
Emp Code	8564	Employee Name		Aniruddha Singh	Basic		
Company	Buildcon	Department		Sales	Designation	Associate Manager Sales	
ESIC No		PF No			Grade	E3	
Joining Dt	21-Nov-2022						
Days Paid	31.00	Days Present	27.00	W.Off/Pd.Off	4.00 / 0.00	LWP/Absent	0.00 / 0.00
SL	0.00	CL	0.00	PL	0.00	CO + / CO -	0.00 / 0.00
Bal. SL	0.00	Bal. CL	5.00	Bal. PL	28.50	Bal. CO	0.00

Earnings	Amount	Deductions & Recoveries	Amount
Basic	19000.00	TDS Deduction	5700.00
H.R.A	7200.00		
Other Allowance	18600.00		
Education Allowance	200.00		
Petrol Reim	6000.00		
Entertainment Reim	6000.00		
Incentive	00.00		
Amount Total :	57000.00	Amount Total :	5700.00
		Net Pay :	51300.00
Net Pay : Fifty One Thousand Three Hundred Rupees			



## Puranik Buildcon Pvt Ltd

Puraniks One, Near Kanchanpushpa Complex      Ghodbunder Rd, Opp. Suraj  
Water Park, Kavesar, Thane (W)

Pay Slip		Payslip for the month		Sept- 2024	Branch	HO	
Emp Code	8564	Employee Name		Aniruddha Singh	Basic		
Company	Buildcon	Department		Sales	Designation	Associate Manager Sales	
ESIC No		PF No			Grade	E3	
Joining Dt	21-Nov-2022						
Days Paid	30.00	Days Present	25.00	W.Off/Pd.Off	3.00 / 2.00	LWP/Absent	0.00 / 0.00
SL	0.00	CL	0.00	PL	0.00	CO + / CO -	0.00 / 0.00
Bal. SL	0.00	Bal. CL	2.00	Bal. PL	27.50	Bal. CO	0.00

Earnings	Amount	Deductions & Recoveries	Amount
Basic	19000.00	TDS Deduction	5700.00
H.R.A	7200.00		
Other Allowance	18600.00		
Education Allowance	200.00		
Petrol Reim	6000.00		
Entertainment Reim	6000.00		
Incentive	00.00		
Amount Total :	57000.00	Amount Total :	5700.00
		Net Pay :	51300.00
Net Pay : Fifty One Thousand Three Hundred Rupees			

## POST GRADUATION

I haven't done my Post Graduation	
College Name:	Pune institute of business management
College Location:	Pirangut Pune
University Name:	Savitri bai Phule university
Major / Specialisation	Marketing
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	DM17F04
From:	15-03-2017
To:	11-06-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	
I haven't done my Post Graduation	
College Name:	Pune institute of business management
College Location:	Pirangut Pune
University Name:	Savitri bai Phule university
Major / Specialisation	Marketing
Course / Qualification:	PGDM
Part Time/ Full Time:	full_time
Roll Number / Register Number:	DM17F04
From:	15-03-2017
To:	11-06-2019
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	



# (BATCH 2017-19)

<b>Name:</b>	<b>ANIRUDDHA SINGH</b>		
<b>PRN :</b>	<b>DM17F04</b>	<b>Specialization:</b>	<b>CORE MARKETING</b>
<b>Roll No. :</b>	<b>DM17CM49</b>	<b>Examination:</b>	<b>DECEMBER 2020</b>

Sub. Code	Subject Name	CIA Marks (50)	ESE Marks (50)	Total Marks (100)	Remarks (Pass/Fail)
<b>SEMESTER - I</b>					
101	MANAGERIAL ECONOMICS	19	21	40	PASS
102	RESEARCH METHODOLOGY	21	19	40	PASS
103	HUMAN RESOURCE MANAGEMENT	25	15	40	PASS
104	COMMUNICATION TRAINING -I	27	18	45	PASS
105	BUSINESS STATISTICS	20	20	40	PASS
106	IT SKILLS	27	20	47	PASS
107	BUSINESS FINANCE-I	20	20	40	PASS
108	MARKETING MANAGEMENT	30	10	40	PASS
109	ORGANISATIONAL BEHAVIOR	25	15	40	PASS
110	OPERATIONS MANAGEMENT	19	29	48	PASS
111	DECISION TOOLS			45	PASS
112	FINAL PRESENTATION (OUT OF 100)			58	PASS
<b>SEMESTER - II</b>					
201	MACROECONOMICS	17	23	40	PASS
203	BUSINESS ANALYTICS - I	20	20	40	PASS
204	SUPPLY CHAIN MANAGEMENT	19	21	40	PASS
205	BUSINESS FINANCE - II	20	20	40	PASS
M01	MARKET RESEARCH	20	20	40	PASS
M02	CONSUMER BEHAVIOUR	20	20	40	PASS
M03	BUSINESS TO BUSINESS	23	17	40	PASS
M04	SALES AND DISTRIBUTION MANAGEMENT	25	15	40	PASS
M05	RETAIL MANAGEMENT	20	20	40	PASS
M06	ECOMMERCE + DIGITAL MARKETING	16	24	40	PASS
206	DECISION TOOLS (OUT OF 100)	-	-	49	PASS
207	FINAL PRESENTATION (OUT OF 100)	-	-	40	PASS
P-I	WINTER INTERNSHIP PROJECT (OUT OF 100)	-	-	55	PASS
<b>SEMESTER - III</b>					
301	STRATEGIC BUSINESS MANAGEMENT	39	26	65	PASS
302	LEGAL ASPECTS OF BUSINESS	20	20	40	PASS
303	ENTREPRENEURSHIP DEVELOPMENT AND PROJECT MANAGEMENT	20	20	40	PASS
M07	BRAND AND PRODUCT MANAGEMENT	20	20	40	PASS
M08	PRICING MANAGEMENT	35	16	51	PASS
M09	MARKETING ANALYTICS	28	12	40	PASS
M10	INTEGRATED MARKETING COMMUNICATION + MEDIA	26	18	44	PASS
M11	SERVICES MARKETING	29	11	40	PASS
206	DECISION TOOLS(OUT OF 100)	-	-	52	PASS
P-II	SUMMER INTERNSHIP PROJECT (OUT OF 100)	-	-	50	PASS

## GRADUATION

I haven't done my Graduation	
College Name:	Arunachal university of studies
College Location:	Arunachal Pradesh
University Name:	Arunachal university of studies
Major / Specialisation	Commerce
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A130007655
From:	17-04-2013
To:	13-07-2016
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1
I haven't done my Graduation	
College Name:	Arunachal university of studies
College Location:	Arunachal Pradesh
University Name:	Arunachal university of studies
Major / Specialisation	Commerce
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	A130007655
From:	17-04-2013
To:	13-07-2016
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1



Sr No. : 132339

Enrollment No. : A130007655  
Roll No. : ES73713

**arunachal**  
university of studies  
AN INSTITUTE OF GOVERNMENT OF ARUNACHAL PRADESH

NH - 52, Namsai, Arunachal Pradesh, India, Pin - 792103  
Established u/s 2(f) of UGC Act, 1956

### Statement of Grades

Name of Candidate : ANIRUDDHA SINGH  
Father's Name : JITENDRA SINGH  
Programme Name : Bachelor of Commerce  
Year : 2  
Level : UG - II  
Optional Early Exit : Advance Diploma in Commerce

Examination: Academic -15

Subject Code	Subject Name	Maximum Marks	Total Marks Obtained	Credits (C)	Grade	Credit Grade
BCM-205	Accountancy - II	100	61	5	C+	39
BCM-206	Company Law	100	62	5	C	36
BCM-207	Elements of Costing	100	66	5	C+	39
BCM-208	Elements of Statistics	100	65	5	C+	39
BCM-201	Foundation Course in Business Entrepreneurship & Management	100	68	6	A+	60
BCM-202	Governance and Citizenship	100	62	6	C+	47
BCM-209	Mercantile Law	100	56	5	D+	33
<b>TOTAL</b>		<b>700</b>	<b>440</b>	<b>37</b>		<b>293</b>

Year	Consolidated Details					Total
	First	Second	Third	Fourth	Fifth	
Marks Obtained	512	440				952
Maximum Marks	800*	700**				1500

Result : PASS

AGPA : 7.92

Date of Issue : 07-Mar-2016

Prepared by

Checked by

**arunachal**  
university of studies  
GOING UP WITH A DIFFERENCE

Controller of Examinations



Sr. No.: 167660

Enrollment No. : A130007655

Roll No. : ES73997



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university of studies

AN ENACTMENT OF GOVERNMENT OF ARUNACHAL PRADESH

NH - 52, Namsai, Arunachal Pradesh, India, Pin - 792103

Established u/s 2(f) of UGC Act, 1956

**Statement of Grades**

Name of Candidate : ANIRUDDHA SINGH

Father's Name : JITENDRA SINGH

Programme Name : Bachelor of Commerce

Year : 3 Level : UG - III

Examination: Academic -16

Optional Early Exit : Not Applicable

Subject Code	Subject Name	Maximum Marks	Total Marks Obtained	Credits (C)	Grade	Credit Grade
BCM-305	Business Statistics	100	56	5	D+	33
BCM-306	Cost Accounting	100	63	5	C+	39
BCM-307	Elements of Auditing	100	61	5	C	36
BCM-303	English Literature - II	100	55	8	D+	53
BCM-308	Modern Banking Theory, Law Practice	100	64	5	C+	39
BCM-309	Money, Banking & Financial Institutions	100	62	5	C+	39
BCM-302	Moral & Value Education	100	66	6	C+	47
BCM-301	Philosophy, Psychology, Communication & Life Skills	100	63	6	C	43
<b>TOTAL</b>		<b>800</b>	<b>490</b>	<b>45</b>		<b>329</b>

**Consolidated Details**

Year	First	Second	Third	Fourth	Fifth	Total
Marks Obtained	512	440	490			1442
Maximum Marks	800*	700*	800**			2300

Result : PASS

AGPA : 7.31

Date of Issue : 29-Aug-2016

Prepared by

Checked by

*[Signature]*  
Controller of Examinations

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	GIC
School Location:	Allahabad up
Board Name/University Name:	Up board
Major Subjects	Accounts
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1102062
From:	16-05-2012
To:	13-06-2013
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	GIC
School Location:	Allahabad up
Board Name/University Name:	Up board
Major Subjects	Accounts
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1102062
From:	16-05-2012
To:	13-06-2013
Marksheet	1



क्रमिक (Sr. No.)

1102062

# शिक्षा परिषद्, उत्तर प्रदेश

## Intermediate Examination-2013

### प्रमाणपत्र-सह-अंकपत्र (CERTIFICATE-CUM-MARKS SHEET)



इण्टरमीडिएट परीक्षा-२०१३

Intermediate Examination-2013

प्रमाणपत्र-सह-अंकपत्र (CERTIFICATE-CUM-MARKS SHEET)

अनुक्रमिक Roll No.	जनपद/केंद्र/विद्यालय कोड Distt./Centre/School Code	संस्थागत/व्यक्तिगत Regular / Private	परीक्षा प्रकार Exam. Type	विषय-वर्ग Subject-Group	प्रमाणपत्र क्रमांक Certificate No.
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1334636 55/06276/1001 REGULAR FULL EXAM C-COMMERCE 55000721

परिषद् के अभिलेखानुसार (according to the Board's record)-

आत्मजा/आत्मजा श्रीमती (son/daughter of Mrs.)- NISHA SINGH

एवं श्री (and Mr.)- JITENDRA SINGH

ने मार्च/अप्रैल 2013 की इण्टरमीडिएट परीक्षा विद्यालय/केंद्र (has passed Intermediate Examination held in March/April 2013)

from School/Centre)-

से श्रेणी (with division)- GOVT INTER COLLEGE ALLAHABAD

FIRST

परीक्षार्थी द्वारा उत्तीर्ण विषयों के प्राप्तांक निम्नवत हैं (Marks obtained by the candidate in the subjects are as under) :-

विषय Subject	अधिकतम अंक Max. Marks	प्राप्त अंक Paper-wise Obtained Marks	योग Total	संपूर्ण योग एवं परीक्षाफल Grand Total & Result
GENERAL HINDI	100	1/35 2/39	074	302/500
ENGLISH	100	1/33 2/29	062	PASSED
BOOK KEEP&ACCT	100	1/29 2/19	048	
BUSI ORG & CRPND	100	1/29 2/30	059	
BANKING	100	1/25 2/34	059	
SPORT & PHY EDU	100	T/34 P/46	080	

Note :- Marks of Sports and Physical Education will have no effect on overall Result.

'D' indicates Distinction in that particular subject,

'HONOURS' indicates candidate 'passed with honour'

Note : For important instructions see overleaf

तिथि (Date)-

स्थान (Place)- Allahabad, Uttar Pradesh

05TH JUNE, 2013

(उपेन्द्र कुमार)

(Upendra Kumar)

सचिव (Secretary)



## PROFESSIONAL REFERENCE 1

Name of the Person:	Karan shendge
Designation:	GM
Contact No:	98225 90727
Email ID:	
Name of the Organisation:	Krisala
Name of the Person:	Karan shendge
Designation:	GM
Contact No:	98225 90727
Email ID:	
Name of the Organisation:	Krisala

## PROFESSIONAL REFERENCE 2

Name of the Person:	Sohan malthane
Designation:	Manager
Contact No:	+91 99705 97972
Email ID:	
Name of the Organisation:	Puraniks
Name of the Person:	Sohan malthane
Designation:	Manager
Contact No:	+91 99705 97972
Email ID:	
Name of the Organisation:	Puraniks

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).