

RESUME

Name: Sumit Sanjay Kangade
Date of Birth: 03/06/1996
Permanent Address: A/P Shendurjane.Tal -Wai
Dist-Satara 412803
Mobile Number: +91 8380801297

Career Objective

To enhance my skills in a work related environment and learn new things that will make me a better professional. Use my talents by putting them into good use for the benefit of the organization that I work for.

Academic Qualifications

Degree	Year of Passing	Institution	Board/ University	Percentage
SSC	2012	KAMLABAI JOSHI HIGH SCHOOL, KENJAL	KOLHAPUR BOARD	60.91%
HSC	2014	BHIMRAO SHINDE MAHAVIDYALAYA, WAI	SHIVAJI UNIVERSITY KOLHAPUR	55.08%
B COM	2019	KISANVEER, MAHAVIDYALAYA, WAI	SHIVAJI UNIVERSITY KOLHAPUR	42%
M COM	2021	SUDHAKAR RAO JADHAVAR COLLEGE , DHAYARI PUNE	PUNE UNIVERSITY	73%

Achievements, Awards & Certifications

- MS-CIT
- English Typing 30 W.P.M Speed.

Extra Curricular Activities & Interests

- Reading Newspaper, Listen to Music.
- Sport: Cricket and Swimming.

Technical skills

- Tally ERP 9 -Start to end process up to finalization
- Well versed with MS-Office (MS-Word, MS-Excel, MS-PowerPoint)-
Tds, GST Work).
- Internet savvy.
- Hi- rise Software

Personal Abilities

- Self Motivated
- Energetic And well disciplined.
- Ability to grasp the new skills.

Work Experience

- Univastu India Pvt ltd
(7 July 2019 to 15 Mar 2020)
(8 Month)
- Bharat Petroleum Pvt Ltd
(5 April 2021 to 30 Oct 2022)
(1.5Year Experience)
- Magarpatta City Development
Township & construction
Co.Ltd. (From - 01/11/2022
To June 2024) 1.8 Year
Experience
- Mantra Properties (From July
2024)

Responsibilities Handled

- Tally
- GST
- TDS
- Sales-Purchases Accounting
- Petty Cash Handling
- Bank Reconciliation

Declaration

I hereby declare that the above information provided by me is true to the best of my knowledge and belief.

Date:

Place: Wai.

Sumit Sanjay Kangade.