

## **SURESH MAHADU PARDHE**

♀ A-4 803, Kosmic Kourtyard, Wagholi, Pune – 412207

📞 +91 9067680202 | 📩 sureshpardhe@gmail.com

✉️ Assistant Manager – MEP | 8+ Years of Experience

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### **◊ Professional Summary:-**

MEP professional with 8+ years of experience in Electrical, HVAC, Plumbing, and Firefighting services for high-rise residential projects. Strong expertise in project coordination, vendor management, material procurement, testing & commissioning, and quality assurance. Proven ability to lead cross-functional teams, troubleshoot site issues, and deliver projects on time with safety and IS compliance.

### **◊ Core Skills :-**

MEP Project Coordination & Execution

Electrical, HVAC, Plumbing & Firefighting Systems

BOQ Preparation & Material Procurement

Technical Submittals, Approvals & RFIs

Vendor & Contractor Management

Testing, Commissioning & Handover

SAP, ERP, AutoCAD & MS Office

Leadership & Problem-Solving

### **◊ Professional Experience :-**

Assistant Manager – **MEP**

**VTP Realty**, Pune | Dec 2022 – Present

Project: VTP Euphoria (10 Towers, 3P+30 Floors) & VTP Velvet Villas (43 Villas)

Leading & coordinating MEP services (Electrical, HVAC, Plumbing, Firefighting, STP/WTP, CCTV, FAPA, Home Automation).

Manage and supervise MEP operations for multiple construction projects, ensuring timely completion within budget and quality standards.

Coordinate with design consultants, contractors, and vendors to ensure smooth execution of MEP installations.

Oversee electrical, plumbing, HVAC, fire-fighting, and fire-alarm system works from planning to commissioning.

Prepare, review, and monitor project schedules, material procurement, and manpower deployment.

Conduct regular site inspections to ensure compliance with safety regulations, standards, and project specifications.

Resolve technical issues and provide solutions for design and execution challenges.

Coordinate with consultants, and internal teams for project progress reporting and approvals.

Supervise and mentor site engineers, technicians, and subcontractors to maintain work efficiency and quality.

Ensure documentation, testing, and commissioning of MEP systems are completed as per project requirements.

Preparing material indents, procurement schedules, logistics planning.

Monitoring installation, testing & commissioning of all MEP systems.

Conducting progress review meetings & certifying contractor RA bills.

Ensuring as-built documentation & final system handover.

### **MEP Engineer :-**

Madhav Limaye Consulting LLP (MLC), Pune | Apr 2021 – Dec 2022

Project: VTP Bluewater (8 Towers, 3P+23 Floors)

Worked as PMC for MEP services site execution.

### **Electrical Engineer :-**

Aditya Enterprises, Pune | July 2019 – Mar 2021

Projects: VTP Belair & VTP Alpine / VTP Levonara – High-Rise Residential

Examined installation and observed operations to ensure conformance to design and equipment specifications, and provided technical assistance to field personnel in the areas of high voltage.

Trained and managed 30 employees, ensuring adherence to safety procedures and maintenance of high-quality service standards expected by management.

Preparation of electrical documents like SLDs, cable schedule, cable tray layout, earthing, and lighting layout, etc.

### **Trainee Engineer:-**

RSB Transmissions India Ltd., Pune | Apr 2018 – June 2019

Performed preventive & breakdown maintenance of CNC, VMC, HMC machines.

Installed & commissioned new machines.

Maintained records of MSEB & DG readings.

Conducted breakdown analysis & implemented preventive schedules.

### **Electrical Engineer :-**

Shivanjali Enterprises, Pune | Jul 2017 – Apr 2018

Projects: VTP Alpine – High-Rise Residential (Two Towers)

Executed electrical works – conduit, wiring, DB installation, testing & commissioning.

Prepared material estimations & optimized procurement.

#### **◊ Education :-**

ME (Electrical Engineering) – Appearing | TSSM's Bhivarabai Sawant COE, Pune

BE (Electrical Engineering) – 2017 | TSSM's Bhivarabai Sawant COE, Pune (63.8%)

Diploma (Electronics & Telecommunication) – 2013, Pune (58.8%)

HSC – 2010, Ambajogai (45.3%)

SSC – 2008, Parli V. (77.4%)

#### **◊ Other Details :-**

 Date of Birth: 24 Oct 1991

 Languages: English, Hindi, Marathi

### **Disclaimer:**

I hereby declare that the above particulars are true, complete and correct to the best of my knowledge and belief.

**Place :-**

**Signature**

**Date :-**

**Suresh Mahadu Pardhe**