

Naiknavare Developers Pvt. Ltd

Payslip for the month of October-2025

EmpCode	: 87072	Name	: Swapnil Mahadeo Pasalkar
PFAccNo	: MH\PN\31470\12762	Designation	: Jr.Executive - Accounts
Paid Days	: 31.00	DateJoin	: 02/01/2023
Total Days	: 31.00	ConfirmDate	:
Late Mark (Days)	: 0.00	OVER TIME (Hrs)	: 0.00
EL Opening	: 0.00	EL Closing	: 0.00
UAN	: 101347329306	Without Pay Days	: 0.00
	:	PFAccNo	:

Earnings	Rate	Monthly	Deductions	Monthly
Basic Salary	20218.00	20218.00	Provident Fund	1800.00
House Rent Allowance	5055.00	5055.00	Professional Tax	200.00
Leave Travel Allowance	1011.00	1011.00		
Special Allowance	2599.00	2599.00		
Fuel Reimbursement	652.00	652.00		
Other Incentive	6065.00	6065.00		

Gross Earning	35600.00	35600.00	Gross Deduction	2000.00
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Net Amount : 33600.00

Net Pay in words: Thirty Three Thousand Six Hundred Only

For Naiknavare Developers Pvt. Ltd

Naiknavare Developers Pvt. Ltd

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EmpCode	:	87072	Name	:	Swapnil Mahadeo Pasalkar
PFAccNo	:	MH\PN\31470\12762	Designation	:	Jr.Executive - Accounts
Paid Days	:	29.00	DateJoin	:	02/01/2023
Total Days	:	30.00	ConfirmDate	:	
Late Mark (Days)	:	0.00	OVER TIME (Hrs)	:	0.00
EL Opening	:	0.00	EL Closing	:	0.00
UAN	:	101347329306	Without Pay Days	:	0.00
	:		PFAccNo	:	

Earnings	Rate	Monthly	Deductions	Monthly
Basic Salary	20218.00	19544.00	Provident Fund	1800.00
House Rent Allowance	5054.50	4886.00	Professional Tax	200.00
Leave Travel Allowance	1010.90	977.00		
Special Allowance	2599.00	2512.00		
Fuel Reimbursement	225.00	225.00		
Gross Earning	29107.40	28144.00	Gross Deduction	2000.00

Net Amount : 26144.00

Net Pay in words : Twenty Six Thousand One Hundred Forty Four Only

For Naiknavare Developers Pvt. Ltd

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EL Opening	: 0.00	EL Closing	: 0.00
UAN	: 101347329306	Without Pay Days	: 0.00
	:	PFAccNo	:

Earnings	Rate	Monthly	Deductions	Monthly
Basic Salary	20218.00	20218.00	Provident Fund	1800.00
House Rent Allowance	5055.00	5055.00	Professional Tax	200.00
Leave Travel Allowance	1011.00	1011.00		
Special Allowance	2599.00	2599.00		
Bonus	16427.00	16427.00		
Fuel Reimbursement	623.00	623.00		
Gross Earning	45933.00	45933.00	Gross Deduction	2000.00
Net Amount :	43933.00			
Net Pay in words :	Forty Three Thousand Nine Hundred Thirty Three Only			

For Naiknavare Developers Pvt. Ltd



NAIKNAVARE
BUILT ON VALUES. TESTED OVER TIME.

To,
Mr. Swapnil Mahadeo Pasalkar
Jr.Executive - Accounts,
Dept- Facility Management
Emp Code : 87072

29/11/2025

Subject: Employee Experience and Relieving Letter

Dear Mr Swapnil,

This is to formally acknowledge your service with **Naiknavare Developers Pvt Ltd** from **02/01/2023 to 29/11/2025**.

During your tenure with us, you held the position of **Jr.Executive - Accounts**. Your contributions were instrumental in achieving organizational goals, and we sincerely appreciate your dedication and hard work.

This letter serves as a confirmation that you have been relieved of all your duties and responsibilities at **Naiknavare Developers Pvt Ltd** You have completed the exit formalities and have handed over all company property and information to the satisfaction of the organization.

We wish you success in all your future endeavors.

For **Naiknavare Developes Pvt Ltd**.

Vishwas Mahadeo
Manager – HR & Admin



NAIKNAVARE DEVELOPERS PRIVATE LIMITED

CTS-1204/4, Ghole road, Shivajinagar, Pune 411004 +91 020-41471111
www.naiknavare.com CIN No.: U45200PN2007PTC131033



Re: Resignation /Handover submission

From Swapnil Pasalkar <swapnil.pasalkar@naiknavare.com>

Date Sat 29/11/2025 18:32

To Bhushan Kulkarni <bhushan.kulkarni@naiknavare.com>; Apurwa Kulkarni <apurwa.kulkarni@naiknavare.com>; Milind Patil <milind.patil@naiknavare.com>

Cc Rajashree Swami <rajashree.swami@naiknavare.com>; Vishwas Mane <vishwas.mane@naiknavare.com>; Devyani Chaudhari <devyani.chaudhari@naiknavare.com>; Sheetal Joshi <sheetal.joshi@naiknavare.com>; Jayashree Dustakar <jayashree.dustakar@naiknavare.com>; swapnilpasalka1111@gmail.com <swapnilpasalka1111@gmail.com>

Bcc swapnilpasalkar10@icloud.com <swapnilpasalkar10@icloud.com>

 1 attachment (27 KB)

Handover sheet.xlsx;

Dear Sir,

Please find attached the Excel sheet containing my entire work transfer details.

As per your instructions,

I have given all information to Milind Patil on how to enter vendor bills into the processing IN4 system.

Since there is no one available to take over my responsibilities at present, I have clearly recorded and mentioned all the necessary information and processes in the attached Excel File.

I would like to express my sincere gratitude for the support and guidance I have received during my tenure. Thank you for the opportunities and learning experiences I have been given. I am truly grateful for your encouragement and support throughout my service.

Best wishes to the team for further success.

Thanks & Regards,



From: Swapnil Pasalkar <swapnil.pasalkar@naiknavare.com>

Sent: 14 November 2025 12:45

To: Bhushan Kulkarni <bhushan.kulkarni@naiknavare.com>

Cc: Rajashree Swami <rajashree.swami@naiknavare.com>; Vishwas Mane <vishwas.mane@naiknavare.com>; swapnilpasalka1111@gmail.com <swapnilpasalka1111@gmail.com>

Subject: Re: Resignation

Dear Sir,

As per the company policy, my notice period is one month therefore, **my last working day will be 30/11/2025.**

Thank you for your guidance, support, and the opportunities I have received during my tenure. I truly appreciate the learning and experience gained while working under your leadership.

Thanks & Regards,



From: Bhushan Kulkarni <bhushan.kulkarni@naiknavare.com>
Sent: 14 November 2025 11:23
To: Swapnil Pasalkar <swapnil.pasalkar@naiknavare.com>
Cc: Rajashree Swami <rajashree.swami@naiknavare.com>; Vishwas Mane <vishwas.mane@naiknavare.com>; swapnilpasalka1111@gmail.com <swapnilpasalka1111@gmail.com>
Subject: Re: Resignation

Approved,
Notice period will be as per the company policy.



From: Swapnil Pasalkar <swapnil.pasalkar@naiknavare.com>
Sent: Saturday, November 1, 2025 5:43 PM
To: Bhushan Kulkarni <bhushan.kulkarni@naiknavare.com>
Cc: Rajashree Swami <rajashree.swami@naiknavare.com>; Vishwas Mane <vishwas.mane@naiknavare.com>; swapnilpasalka1111@gmail.com <swapnilpasalka1111@gmail.com>
Subject: Re: Resignation

Dear Sir,

Please consider 30/11/2025 as my last working day.

Thanks & Regards,



From: Swapnil Pasalkar
Sent: 01 November 2025 16:17
To: Bhushan Kulkarni <bhushan.kulkarni@naiknavare.com>
Cc: Rajashree Swami <rajashree.swami@naiknavare.com>; Vishwas Mane <vishwas.mane@naiknavare.com>; swapnilpasalka1111@gmail.com <swapnilpasalka1111@gmail.com>
Subject: Resignation

Dear Sir,

I would like to formally resign from my position as **Jr. Accounts Executive** at Naiknavare Developers Pvt Ltd.

I sincerely appreciate the opportunities, guidance, and support I've received during my time with the company.

Working here has helped me develop valuable accounting and professional skills.

I am moving on to pursue a new opportunity that will further enhance my career growth.

Thank you once again for your encouragement and understanding.

Please consider 31/11/2025 as my last working day.

Thanks & Regards,

