

Background Verification Form

Company name: Krisala Developer

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

MAHI GAIKWAD

FRONTDESK MANAGER

mahigaikwad774@gmail.com | shree nager, Rahatani, Pune | Contact : 8888325905

ABOUT

I am an experienced front desk manager seeking a full-time position in the field of real estate, where I can apply my knowledge and skills for continuous improvement.

SKILLS

- Self motivation
- Organisation and time management skills
- Flexible and adaptable to work
- Innovative and hard working
- Active listening
- Communication skills

EDUCATION

SSC

March 2018

HSC

February 2020

B.COM

Currently pursuing In Ty Bcom From SPPU

EXPERIENCE

NIRMAN GREENS DEVELOPERS

FRONT DESK MANAGER

February 2023 - present

- Greeted and welcomed visitors in a professional manner while managing multiple tasks simultaneously
- Provided a high level of customer service to all clients
- Managed incoming calls, directing them to appropriate staff members or taking detailed messages as necessary
- Provide details information about project to a CP

SONIGARA DEVELOPERS

FRONT DESK MANAGER

December 2021 - November 2022

Govt ID #1



भारत सरकार
Government of India

महादेवी बाबुराव गायकवाड
Mahadevi Baburao Gaikwad
जन्म तारीख / DOB : 24/08/2002
स्त्री / Female



8453 7998 4791

माझे आधार, माझी ओळख



भारतीय विशिष्ट ओळख प्राधिकरण
Unique Identification Authority of India

पत्ता D/O: बाबू गायकवाड, मु.करवंदी पो.शंभु उंबरगा
ता.उदगीर, शंभू उमरगा, उदगीर, लातूर, महाराष्ट्र,
413517
Address: D/O: Babu Gaykwad, At.karawandi
po.shubhu ubrga Tq.udgir, Shambhu Umarga,
Udgir, Latur, Maharashtra, 413517



8453 7998 4791

1947

help@uidai.gov.in

www.uidai.gov.in

Personal Information

Full Name	Mahadevi Baburao Gaikwad
Former Name / Maiden Name	Baburao Gaikwad
Mobile Number	8888325905
Father's Name	Baburao Gaikwad
Spouse's Name	N/A
Date of Birth	2002-08-24
Gender	female
Aadhar Card Number	845379984791
Pan Card Number	DMVPG0555C
Nationality	Indian
Marital Status	Single

Permanent Address

Permanent Address	Karawandi, Udgir, Latur
Pin Code	413517
Mobile Number	8888325905
Current State	Maharashtra
Current Landmark	Udgir
Current Address Stay No.	8888180963
Nearest Police Station	Udgir police station

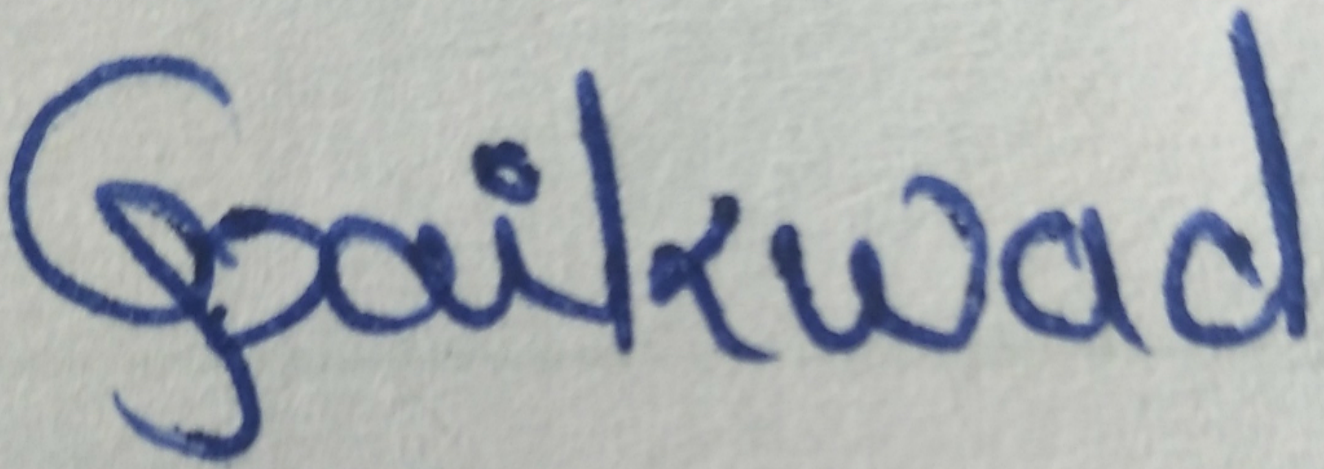
Current Address

Current Address	Datta Colony , Thergoan ,Pune
Pin Code	411017
Mobile Number	8888325905
Current State	Maharashtra
Current Landmark	ASSPM international school
Current Address Stay No.	8888180963
Nearest Police Station	Thergoan police station

Declaration and Authorization

Name	
Date	

Attach Signature.

A handwritten signature in blue ink, appearing to read "Gailkwad", is shown on a light-colored, textured background. The signature is written in a cursive style with a large initial 'G'.

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Nirman Greens
Job Location:	Tathwade
Employee ID:	NA
Designation:	Front Desk Executive
UAN Number:	NA
From Date:	2023-02-06
To Date:	2025-02-24
Name of the Reporting Manager:	Rishikesh Talikhede
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	New project location is not comfortable for me
HR Name:	Pradnya Rokde
HR Contact No:	
HR Email ID:	hrnirmangreenspune@gmail.com
Last Salary Drawn:	300000
Position Type:	permanent
Agency Details:	
Resignation Acceptance	1
Relieving Letter	
Latest 3 months pay slip	



Notification of resignation

Inbox



me 13 Feb

to hrnirmangreenspune ▾



Dear Hr mam,

I am writing to inform you that I have decided to resign from my position as Front Desk Receptionist at Nirman Greens,(Cosmopolis project)effective 13 feb 2025 from the date of this email.

As per company policy my notice period is 15 days I will ensure a smooth transition of my responsibilities and complete any outstanding tasks during this period.

Thank you for the opportunities I have had while working at Nirman Greens. And I request to you please issue me my reliving letter and experience letter for my future purpose.I wish the organisation continued success.

Sincerely,

...



hrnirmangreenspune 13 Feb

to me ▾



Received your mail.

...

POST GRADUATION

I haven't done my Post Graduation	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

GRADUATION

I haven't done my Graduation	
College Name:	Dr Dy Patil night college
College Location:	Pimpri
University Name:	Savitribai phule university Pune
Major / Specialisation	Banking and finance
Course / Qualification:	Bcom
Part Time/ Full Time:	part_time
Roll Number / Register Number:	4
From:	2022-07-21
To:	2025-03-21
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



SAVITRIBAI PHULE PUNE UNIVERSITY

(Formerly University of Pune)
GANESHKHIND,PUNE 411007

Branch/Course: BACHELOR OF COMMERCE (CHOICE BASED CREDIT SYSTEM) - OCTOBER 2024

Seat No: 11709

Center: CAAP020980

Perm Reg No(PRN): 1202236790

Student Name: GAIKWAD MAHADEVI BABURAO

Mother Name: LOCHANABAI

College Name: CAAP020980 DR.D.Y.PATIL ARTS COMMERCE NIGHT COLLEGE, PIMPRI

SPECIAL SUBJECT : BANKING & FINANCE

Sem	SubCode	Subject Name	Crd	Grd	Crd Pnt
3	231	(231) BUSINESS COMMUNICATION - I	4	B+	028
	232	(232) CORPORATE ACCOUNTING - I	3	D	012
	233	(233) BUSINESS ECONOMICS - I (MACRO)	3	A	024
	234	(234) BUSINESS MANAGEMENT - I	3	B	018
	235	(235) ELEMENTS OF COMPANY LAW - I	3	B+	021
	236B	(236B) BANKING AND FINANCE - I	4	A	032
	239	(239) AECC-1 ENVIRONMENTAL AWARENESS	2	A	016
	241	(241) BUSINESS COMMUNICATION - II	4	A	032
4	242	(242) CORPORATE ACCOUNTING - II	3	B	018
	243	(243) BUSINESS ECONOMICS - II (MACRO)	3	A	024
	244	(244) BUSINESS MANAGEMENT - II	3	B+	021
	245	(245) ELEMENTS OF COMPANY LAW - II	3	A	024
	246B	(246B) BANKING AND FINANCE - II	4	A	032
	249	(249) AECC-2 ENVIRONMENTAL AWARENESS	2	A	016
	251	(251) BUSINESS REGULATORY FRAMEWORK -I	3	A	024
5	352	(352) ADVANCED ACCOUNTING -I	3	A	024
	353A	(353A) INDIAN AND GLOBAL ECONOMIC DEVELOPMENT -I	3	A	024
	354	(354) AUDITING & TAXATION -I	4	A	032
	355B	(355B) BANKING AND FINANCE - II (INCLUSIVE OF INTERNSHIP)	4	A+	036
	356B	(356B) BANKING AND FINANCE - III (INCLUSIVE OF INTERNSHIP)	4	A	032

SGPA : (3) 6.86 (4) 7.59 (5) 8.19

TOTAL : CREDITS 65 ADDON CREDITS : 5 TOT.CREDIT POINTS 490

RESULT DATE: 17 January 2025

The results published online are for immediate information only. These cannot be treated as original statement of marks. Please verify the information from original statement of marks issued by the Savitribai Phule Pune University separately.

PROFESSIONAL REFERENCE 1

Name of the Person:	Rishikesh
Designation:	Site head
Contact No:	+91 82752 05575
Email ID:	
Name of the Organisation:	Nirman Greens

PROFESSIONAL REFERENCE 2

Name of the Person:	Harshal Kharade
Designation:	Sales head
Contact No:	+91 97635 05973
Email ID:	
Name of the Organisation:	Nirman Greens