

To,
Jay Nandram Gaikwad

Subject: Relieving Letter.

Dear **Jay**,

This has reference to your resignation letter dated **5th February 2026**. We would like to inform you that your resignation has been accepted and you are being relieved from your services as **Assistance Senior Engineer** at **Vilas Javdekar Developers** effective from the close of business hours on **3rd March 2026**.

We confirm that you have successfully completed the handover of all company assets, documents, and responsibilities entrusted to you. Your Full and Final (F&F) settlement will be processed as per company policy and credited to your registered bank account.

We appreciate your contributions during your tenure with us and wish you the very best in your future professional endeavors.

Best wishes,
Team HR
Vilas Javdekar Developers

This is a system-generated letter and does not require a signature.

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