

Date: 18-11-2025

To,

Bittu Kumar

Pune

**Subject: Offer Letter**

Dear Bittu Kumar,

This is with reference to your application and a subsequent interview with us, we are pleased to offer you employment at Krisala Developers, Pune as Manager - Channel Sales taking care of Sales

This appointment will commence on 25 Nov, 2025

· An appointment letter covering the details of compensation will be issued to you upon your commencement of employment with Krisala Developers, Pune (Maharashtra).

**REPORTING**

You will be directly reporting to Senior Manager. Your title, Location, and reporting structures are subject to change at the discretion of the management.

The following documents would be required from you upon joining:

- Proof of Age
- Copy of Educational and experience Certificates
- Resignation acceptance / Relieving letter from your previous employer
- Copy of bank A/C Pass Book
- Photo ID and address proof.
- Recent passport size photographs (3)

Reporting time and venue are mentioned below.

Reporting Time: 10:00 am

Reporting Address: Office No 410, 4th floor, City Avenue by Kolte Patil, Wakad Pune - 411057.

Note: If due to any reason if you fail to join on the above-mentioned date and time, then this letter would be treated as void. You are requested to revert this mail as a token of your acceptance of the above offer on or before

20-11-2025



Thank you,  
Vishal Agarwal  
Director