

EMPLOYEE BACKGROUND VERIFICATION FORM

COMPANY NAME :

Please note that it is mandatory for you to complete the form in all respects. The information you provide must be complete and correct and the same shall be treated in strict confidence.
The details on this form will be used for all official requirements should you join the organization.

Position applied for	Job Location
Sr.MEP engineer	PUNE

Personal Information	
Full Name of the Applicant	Pancard Number
SHUBHAM DINKAR KONDKE	HYBPK4982B
Father's Full Name	Date of Birth (DD/MM/YYYY)
Dinkar uttamrao kondke	07-05-1999
Husband Name	
Gender (MALE/FEMALE)	Nationality
MALE	INDIAN
MOBILE NUMBER	Marital Status
8378094858	MARRIED
Personal Email ID	Official Email ID
shubhamkondke007@gmail.com	

Current Address		Period of stay	
Near by Dattmandir , Trimurty nagar , Sarpachvasti kiwale,pune		From (Month/Year)	To (Month/Year)
		01-12-2025	Present
		Residence Mobile Number	Alternate Mobile number
	8378094858		8378094858
Pincode	412101		
State	Maharashtra		
Prominent Landmark	Dattamandir ,sarpachvasti		
Nearest Police Station	Dehu road police station		

Permanent Address		Period of stay	
At. javkheda thombre, Tq- bhokardan , Dist- jalna - 431114		From (Month/Year)	To (Month/Year)
		Year - 1975	present
		Residence Mobile Number	Alternate Mobile number
	7498258110		8378094858
Pincode	431114		
State	MAHARASTRA		
Prominent Landmark	KEDARKHEDA ,SHIVNERI PHATA		
Nearest Police Station	BHOKARDAN POLICE STATION		

Education Qualification - Please attach copy of Degree and Final year mark sheet					
Name of the University	POST GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
Name of the College				Course Name / Specialization	

Please tick mark the documents submitted for this qualification along with this form Degree Certificate None
 Marksheet Provisional Certificate

Name of the University	GRADUATION	Dates Attended		Qualification Gained	ID /Roll No
		From	To		
		dd/mm/yy	dd/mm/yy	Name of the Course	
MSBTE	DIPLOMA ELECTRICAL ENGINEERING	2015	2018	ELECTRICAL	1515010342
Name of the College				Course Name / Specialization	
MGM POLYTECHNIC COLLEGE ,SAMBHAJINAGR (AURANGABAD)				ELECTRICAL	

Please tick mark the documents submitted for this qualification along with this form Degree Certificate None
 Marksheet Provisional Certificate

Name of the College	School / Board Name & Location	Dates Attended		Qualification Gained	ID /Roll No
		From dd/mm/yy	To dd/mm/yy		
10TH STANDARD				Name of the Course	
Sonamata vidhyalay ,sambhajinagar	SSC	2014	2015	10th (SSC)	K015833

Please tick mark the documents submitted for this qualification along with this form
 Marksheet

Employment History

Note: Please ensure that you are descriptive wherever necessary – e.g. If company has closed, do mention it. Employee Code/ ID/ Number is mandatory. If your previous employer did not provide one, please mention and state reasons for the same.

Name of the Employer -1 (Latest Employment)		Address of Employer	
Lodha developers		Lodha bella vita ,NIBM road ,pune	
Telephone No	Employee Code/No	Designation	UAN Number
	16552	Ass.site engineer - MEP	101664593685
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		9961731638 / 7431147230
16-10-2023	06-12-2025	Mr.priyth.s	Reporting Manager's Email ID
			prith.s@lodhagroup.com
Duties & Responsibilities		Reasons for leaving	
MEP work installation- supervision , quality checking and ^{vcf} contractor bill		Professional growth and new learning	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
Mr.Atharva deshmkh (site HR)		atharva.deshmkh2@lodhagroup.com	
First Salary drawn	Was this Position	32556 / - (net take home)	
	<input checked="" type="checkbox"/> Permanent		
Last Salary drawn	<input type="checkbox"/> Temporary	41776 / - (net take home)	
	<input type="checkbox"/> Contractual		

Please tick mark the documents submitted for this employment
 Service Certificate
 None
 Relieving letter
 Offer letter
 Any Other (please specify)

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -2 (Ex-Employment)		Address of Employer	
Telephone No	Employee Code/No	Designation	UAN Number
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		
			Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position	Agency Details (if temporary or contractual), provide details	
	<input type="checkbox"/> Permanent		
Last Salary drawn	<input type="checkbox"/> Temporary		
	<input type="checkbox"/> Contractual		

Please tick mark the documents submitted for this employment
 Service Certificate
 None
 Relieving letter
 Offer letter
 Any Other (please specify)

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -3 (Previous Employment)		Address of Employer	
Telephone No	Employee Code/No	Designation	UAN Number
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate	<input type="checkbox"/> Relieving letter	<input type="checkbox"/> Offer letter	<input type="checkbox"/> Any Other (please specify)
<input type="checkbox"/> None			

Employment History - Please attach a copy of your relieving letter/service certificate

Name of the Employer -4 (Previous Employment)		Address of Employer	
Telephone No	Employee Code/No	Designation	UAN Number
Employment Period		Reporting Manager's Name	Reporting Manager's Contact No
From	To		Reporting Manager's Email ID
Duties & Responsibilities		Reasons for leaving	
HR-Human Resource Contact Person Name & Contact Number		HR - Human Resource Contact Person Email ID	
First Salary drawn	Was this Position <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Agency Details (if temporary or contractual), provide details	
Last Salary drawn			
Please tick mark the documents submitted for this employment			
<input type="checkbox"/> Service Certificate	<input type="checkbox"/> Relieving letter	<input type="checkbox"/> Offer letter	<input type="checkbox"/> Any Other (please specify)
<input type="checkbox"/> None			

Professional Reference Contact Details (Team Lead/Manager/Business Head/Director) (Mandatory if applicable)

Name of the Person	Designation	Contact Number	Email ID
1			
2			

Documents Required (Mandatory)

- Education:**
- Photocopy of degree certificate and final mark sheet of all examinations
- Employment**
- Photocopy of relieving / experience letter for each employer mentioned in the form
- Identity & Address Proof**
- Pan Card / Passport Copy/ Driving License / Aadhaar Copy / Bank Passbook / Voter ID

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Shubham dinkar kondke		03-02-2026
Full Name of the Candidate		Signature