

# Background Verification Form

Company name: K N A Foundation for Education

Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

[View Document](#)

Image #1 not found.

## Personal Information

|                           |                  |
|---------------------------|------------------|
| Full Name                 | S Shashikala     |
| Former Name / Maiden Name | N/A              |
| Mobile Number             | 9035109069       |
| Father's Name             | M Somasundaram   |
| Spouse's Name             | N/A              |
| Date of Birth             | 20-08-1986       |
| Age                       | 39 years 1 month |
| Gender                    | female           |
| Alternative Mobile Number | 9035109069       |
| Aadhar Card Number        | N/A              |
| Aadhar Card Number        | N/A              |
| Pan Card Number           | N/A              |
| Nationality               | Indian           |
| Marital Status            | Married          |

## Permanent Address

|          |   |
|----------|---|
| House no | #37   |
| Street   | #37, 4th cross, Earappa Reddy Layout, Via Hosa Road, Parappana Agrahara, Electronic city post |
| District | N/A   |
| City     | bengaluru   |
| State    | KA  |
| Pincode  | 560100  |

## Current Address

|          |   |
|----------|---|
| House no | #37   |
| Street   | #37, 4th cross, Earappa Reddy Layout, Via Hosa Road, Parappana Agrahara, Electronic city post |
| District | N/A   |
| City     | bengaluru   |
| State    | KA  |
| Pincode  | 560100  |

## LATEST EMPLOYMENT 1

|  |                                  |
|--|----------------------------------|
| I am a Fresher and do not have any prior employment experience |                                  |
| Name of the Employer:  | Orchids The International School |
| Job Location:  | Bengalore                        |
| Employee ID:   | 20245060027                      |
| Designation:   | EA Acadamics                     |
| UAN Number:  |                                  |
| From Date:   | 04-03-2024                       |
| To Date:   | 05-08-2024                       |
| Name of the Reporting Manager:                                 | Suneetha                         |
| Manager's Contact No:  |                                  |
| Manager's Contact Email:                                       |                                  |
| Reasons for leaving:   | Child to be taken care off       |
| HR Name:   |                                  |
| HR Contact No:   |                                  |
| HR Email ID:   | ea@oiss@orchids.edu.in           |
| Last Salary Drawn:   | 32200                            |
| Position Type:   | permanent                        |
| Agency Details:  |                                  |
| Resignation Acceptance   |                                  |
| Relieving Letter   |                                  |
| Latest 3 months pay slip                                       |                                  |
| I am a Fresher and do not have any prior employment experience |                                  |
| Name of the Employer:  | Orchids The International School |
| Job Location:  | Bengalore                        |
| Employee ID:   | 20245060027                      |
| Designation:   | EA Acadamics                     |
| UAN Number:  |                                  |
| From Date:   | 04-03-2024                       |
| To Date:   | 05-08-2024                       |
| Name of the Reporting Manager:                                 | Suneetha                         |
| Manager's Contact No:  |                                  |
| Manager's Contact Email:                                       |                                  |

## LATEST EMPLOYMENT 1

|                          |                            |
|--------------------------|----------------------------|
| Reasons for leaving:     | Child to be taken care off |
| HR Name:                 |                            |
| HR Contact No:           |                            |
| HR Email ID:             | ea@oiss@orchids.edu.in     |
| Last Salary Drawn:       | 32200                      |
| Position Type:           | permanent                  |
| Agency Details:          |                            |
| Resignation Acceptance   |                            |
| Relieving Letter         |                            |
| Latest 3 months pay slip |                            |

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## GRADUATION

|  |                     |
|--|---------------------|
| I haven't done my Graduation                           |                     |
| College Name:  | CV Raman University |
| College Location:                                      | Bilaspur            |
| University Name:                                       | CV Raman University |
| Major / Specialisation                                 | HR & Finance        |
| Course / Qualification:                                | MBA                 |
| Part Time/ Full Time:                                  | part_time           |
| Roll Number / Register Number:                         | 42                  |
| From:  | 04-06-2012          |
| To:  | 25-04-2014          |
| Marksheet  | 0                   |
| Provisional Certificate / Diploma / Other Certificates |                     |
| Degree Certificate                                     |                     |
| I haven't done my Graduation                           |                     |
| College Name:  | CV Raman University |
| College Location:                                      | Bilaspur            |
| University Name:                                       | CV Raman University |
| Major / Specialisation                                 | HR & Finance        |
| Course / Qualification:                                | MBA                 |
| Part Time/ Full Time:                                  | part_time           |
| Roll Number / Register Number:                         | 42                  |
| From:  | 04-06-2012          |
| To:  | 25-04-2014          |
| Marksheet  | 0                   |
| Provisional Certificate / Diploma / Other Certificates |                     |
| Degree Certificate                                     |                     |

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## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

|                                   |   |                            |
|-----------------------------------|---|----------------------------|
| Shashikala S                      | <a href="#">Click to view attached document</a> | 08-07-2025                 |
| <b>Full name of the candidate</b> | <b>Signature</b>                                | <b>Date of form filled</b> |

## Documents (Mandatory)

| Education   | Employment  | Government ID / Address Proof  |
|---|---|--|
| Photocopy of degree certificate and final mark sheet of all examinations. | Photocopy of relieving / experience letter for each employer mentioned in the form. | Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID. |

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).