

Date: 8<sup>th</sup> August 2025  
Ref: RL/A1318/2025-2026

To,  
**Mr. Ganeasha Subramanian,**

### **RELIEVING LETTER**

This is in reference to your resignation letter dated **13<sup>th</sup> May 2025**. We hereby confirm the acceptance of your resignation, and you are relieved from your duties as **Senior Account Manager** effective **8<sup>th</sup> August 2025**.

We take this opportunity to acknowledge and appreciate the contributions you have made during your tenure with us. Your efforts and dedication have been valued.

As per company policy, your full and final settlement will be processed and credited to your registered bank account within **45 days** from your relieving date.

Please be reminded that the confidentiality obligations and responsibilities agreed upon during your employment shall continue to remain in force even after your separation from the organization.

We thank you once again for your services and wish you all the best for your future endeavours and continued professional success.

For Xencia Technology Solutions Pvt. Ltd      Accepted By (Employee):



Authorised Signatory  
Name: Kiran Kumar S  
Date: 1<sup>st</sup> August 2025

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Signature  
Name:  
Date:

**Xencia Technology Solutions Pvt. Ltd.**

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