



Dhanush E <dhanushbca111@gmail.com>

Re: Resignation Letter

1 message

Shikha Tyagi <shikha.tyagi@byjus.com>

9 September 2024 at 22:59

To: Dhanush E <dhanush.e@byjus.com>, Dhanush E <dhanushbca111@gmail.com>

Cc: Mohan V <mohan.v@byjus.com>, Jyoti Gupta <jyoti.arora1@byjus.com>, Nikhil Kannaiah

<nikhil.kannaiah@byjus.com>, Pradish Raghavan <pradish.raghavan@byjus.com>, gourav singh4

<gourav.singh4@byjus.com>

Hi Dhanush,

Your resignation is duly accepted and your last working day would be **10th Sep 2024**.

All pending salary dues, if any, will be computed in the full and final settlement which will be in accordance with the Company policy and will be subject to the clearance of the company assets. The current tentative full and final timeline is 90 working days from the last working day.

Please note that this email can be considered as a resignation acceptance and a relieving notification while the Experience letter will be issued post all clearances are completed on system and the full and final is calculated. This process will take approximately 45 working days from the date of clearance completion.

You may write to employeefnf@byjus.com post the said timelines for an F&F update.

Kindly submit the assets physically or courier to the below mentioned address along with the ID card for clearance completion;

POC - Anil Nayak (8880024749) - Please check availability before reaching physically.

Team Employee Assets

Think and Learn Pvt Ltd

2nd floor, Building Number B1, Plot numbers

[183, 184, 185, 187, Bommasandra Industrial Area,](#)

[Jigani](#) Hobli, Bommasandra, Bangalore - 560105

If you have chosen to courier the assets, please ensure that you:

- Take pictures and videos of the assets prior to packing.
- Pack the assets properly.
- Note down the tracking ID.
- Kindly mention the Employee ID (TNLoooooo) and Mail ID in the Consignment.
- Inform the Assets Recovery Team (recovery_employeeassets@byjus.com) when you courier the assets.
- Receive confirmation from the Assets Recovery Team once the assets are delivered.

We wish you all the best for your future endeavors.

Regards
Shikha Tyagi

Lead - HRBP

On Sun, Sep 8, 2024 at 5:18 PM Mohan V <mohan.v@byjus.com> wrote:

+Nikhil Kannaiah

Mohan V

T +91 7795821431

E

support@byjus.com



www.byjus.com



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On Sun, Sep 8, 2024 at 5:17 PM Mohan V <mohan.v@byjus.com> wrote:

Hi Dhanush,

Your resignation has been accepted with the last working date as 8th September 2024. kindly initiate exit on success factor.

HI [@Jyoti Gupta](#) [@Shikha Tyagi](#) Request you to take this forward.

Mohan V

T +91 7795821431

E

support@byjus.com



www.byjus.com



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On Sun, Sep 8, 2024 at 9:46 AM Dhanush E <dhanush.e@byjus.com> wrote:

Dear Sir,

I hope this email finds you well. Please accept this email as formal notice of my resignation from the position of customer success specialist at Think & Learn Private Limited, effective 8th September 2024.

I want to express my sincere gratitude for the opportunity to work at Think & Learn Private Limited. Over the past 10 months, I have learned a great deal and had the pleasure of working with an exceptional team. The experiences and skills I have gained here will stay with me throughout my career.

Please let me know how I can assist in the handover process.

Thank you again for the opportunity, and I look forward to staying in touch.

Sincerely,
Dhanush E
dhanush.e@byjus.com

Please consider the environment before printing this mail

The information contained in this e-mail is private & confidential and may also be legally privileged. If you are not the intended recipient of this mail, please notify us, preferably by e-mail; and do not read, copy or disclose the contents of this message to anyone. Whilst we have taken reasonable precautions to ensure that any attachment to this e-mail has been swept for viruses, e-mail communications cannot be guaranteed to be secure or error free, as information can be corrupted, intercepted, lost or contain viruses. We do not accept liability for such matter or their consequences