

SHASHANK KRISHNA JS

EDUCATION

BBA

Bangalore University

06/2016 - 05/2019

- Percentile | 59%

PU Education

Dayananda Sagar University

07/2014 - 04/2016

- Percentile | 55%

LANGUAGES

English

Kannada

Hindi

Telugu

SKILLS

MS Office · MS Excel · Digit Marketing ·

Project Management

INTERESTS

Bike Riding

Book Reading

Senior Payroll Specialist

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SUMMARY

Results-driven professional with a strong background in dynamic work environments. Skilled in adapting quickly, building collaborative relationships, and contributing to team success. Committed to continuous learning and professional growth, with a focus on delivering value and driving meaningful outcomes across functions.

EXPERIENCE

Intern

10/2019 - 03/2020

Arkarise Business Solutions

- Renewing customers insurance in huge numbers and achieved monthly targets consistently month on month within the speculated deadlines.
- Increased company sales by nearly 140% on a monthly basis.
- Achieved renewal of insurance policies for Arkarise customers per month, meeting 100% of monthly targets by completing assignments within deadline.

Sales Expert

03/2021 - 10/2021

Digit Insurance

- Identified and pursued new business opportunities while nurturing existing relationships to maximize sales growth and customer loyalty.
- Used sales analytics and customer insights to refine pitch strategies, improve conversion rates upto 170%, and exceed sales targets for every quarter.

Bookkeeper and Finance Register

10/2021 - 09/2023

Digit Insurance

- Maintained accurate and up-to-date records of all sales transactions in financial registers boosting the productivity by 120%.
- Monitored daily sales performance and prepared numerical reports for review and analysis thus pointing out key elements and necessities for the company.
- Analyzed sales data to identify trends, support decision-making, and improve revenue outcomes by nearly 135%.

Payroll Analyst

09/2023 - 01/2025

Koch Industries

- Ensured timely and correct disbursement of employee wages, bonuses, reimbursements, and statutory deductions (PF, ESI, TDS), aligning with organizational policies and employment contracts.
- Kept detailed and confidential payroll records, managed monthly filings like PF, ESI, and professional tax and stayed compliant with government regulations and labor laws.

Payroll Specialist

01/2025 - Present

New Legend Transport Inc.

- Managed complex payroll structures, including different pay cycles, contract types, and geographic-specific tax regulations, ensuring consistency and accuracy.
- Identified inefficiencies in payroll processes and implemented automation tools or system upgrades (e.g., SAP, ADP, Zoho Payroll) to increase accuracy and reduce processing time thus increasing productivity by nearly 140%.
- Collaborated with HR, finance, and legal teams to ensure payroll aligns with company policies, labor laws, and financial goals, while advising on updates or corrective actions when required.