

Ref:/CBTPL/HR/RL/25-26/0023

Dated: 24-Dec-2025

Subject - Relieving from the services of Clover Bay Technologies Private Limited.

Dear **Sahana**,

We hereby accept your resignation and confirm that you have been relieved of the services of Clover Bay Technologies Private Limited, effective closing of work on **19-Dec-2025**.

Your service record is as follows:

Name	Sahana Rao
Employee Code	CBT-037
Designation	Human Resource Manager
Department	Human Resource
Date of Joining	11-Jan-2021
Date of Leaving	19-Dec-2025

We would like to draw your attention to your ongoing obligation of confidentiality concerning any proprietary and confidential information of the company that you had access to during your employment. For any future queries, please contact the Exit Helpdesk Team. You can reach the team at **Exit-Helpdesk@cloverbaytechnologies.com**. For any full and final settlement queries, you can reach the team at **fnf@cloverbaytechnologies.com**.

On behalf of Clover Bay Technologies India Private Limited, we acknowledge and appreciate the contributions that you have made to the organisation. We wish you every success in your future endeavours.

Thanking You

For Clover Bay Technologies Private Limited



Manish Kumar
Head of Finance