

Background Verification Form

Company name: O2V Private Limited

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

Monish Kumar P
Finance Professional | FP&A | CMA (USA – Exams Cleared)
| MBA – Finance

monishkm772@gmail.com
8680902713
Chennai, India
linkedin.com/in/monish-kumar-p-203456283

Detailed-oriented Financial Analyst with 0.6 years of experience in Record-to-Record (R2R), Financial close, variance analysis, and management reporting within global finance environments. Strong foundation in FP&A support, budgeting, forecasting assistance, and financial performance analysis. Adept at consolidating data from multiple sources to deliver accurate insights using Advanced Excel, SAP, and Power BI. CMA (USA – Exams Cleared) and MBA (Finance) with strong business partnering and analytical capabilities.

EDUCATION AND PROFESSIONAL CERTIFICATION

- Certified Management Accountant - CMA**
Institute of Management Accountant (IMA)
Exams Completed - Certification pending upon completion of required professional experience.
- Master of Business Administration - Finance**
Sastra Deemed University *CGPA - 7*
- Bachelor of Commerce (Computer Application)**
Skandha Institutions - Bharathiar University *CGPA - 7.3*

PROFESSIONAL EXPERIENCE

- Process Executive - Reconciliations**
Cognizant Technology Solutions
10/2024 - 05/2025
Process: Accounts Department (R2R)
 - Supported monthly financial close and reporting processes, ensuring accurate posting and timely completion.
 - Prepared variance analysis on actual financial results vs prior periods and supported performance explanations for management reviews.
 - Performed detailed balance sheet reconciliations (bank, intercompany, accruals, prepaids, equity), resolving discrepancies and aging items.
 - Collected and consolidated financial data from multiple sources to support reporting, analysis, and ad-hoc finance requests.
 - Ensured compliance with internal controls, SOPs, and risk frameworks, strengthening financial governance.
 - Identified process gaps and supported continuous improvement initiatives, reducing reporting errors by ~10%.
- Finance Intern - Treasury**
Ford Motors Pvt Ltd
11/2024 - 12/2024
Treasury Accounting Department
 - Assisted in daily cash position monitoring, liquidity reporting, and short-term cash forecasting.
 - Supported bank reconciliations, treasury journal entries, and month-end close activities.
 - Contributed to financial statement preparation, audit support, and compliance documentation.
 - Gained exposure to treasury controls, financial risk management, and governance processes.

AREAS OF EXPERTISE

- FP&A Reporting (Actual vs Budget vs Forecast)
- Budgeting & Forecast Support
- Month-End Close & Management Reporting
- Interpersonal Skill
- KPI Tracking & MIS Reporting
- Financial Modelling
- SAP FI/CO
- Cross-Functional Coordination
- Problem Solving
- Variance & Trend Analysis
- Financial Data Consolidation & Ad-Hoc Analysis
- Balance Sheet Reconciliations
- Valuation Techniques
- Forecasting Support
- Advanced Excel (Pivot Tables, XLOOKUP, INDEX-MATCH)
- Process Improvement
- Financial Statement Preparation
- Communication Skills

CERTIFICATES AND PUBLICATIONS

- Certified Management Accountant (CMA – USA) | Exams Completed**
Certification pending upon completion of required professional experience (IMA).
- Financial Modelling and Valuation (EY Virtual Academy)**
Building 3-statement financial models, valuation techniques (DCF, Comparable Analysis), and Excel-based financial models.
- Business Intelligence Using Power BI (EY Virtual Academy)**
Exploring data functional design & visualization techniques and data transformation using Power Query.
- Published Project: Emergence of NFC Payment Technology**
Conducted an academic study on adoption trends, usage patterns, and consumer behavior toward NFC-based payment systems.
- Integrated Course on Information Technology And Soft Skills (ICITSS) - Orientation Course**
Credential ID - SVAKAS/IC000100
- Project Management: Planning, Execution, Evaluation and Control**
ICITSS - Project 2340 1453559192
- Tally ERP 9 (04/2022 - 07/2022)**
Registration - 1443
- Introduction to SQL (06/2024)**
Certificate Code - 6728460

Govt ID #1

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

स्थायी लेखा संख्या कार्ड
Permanent Account Number Card

ELAPM1702E

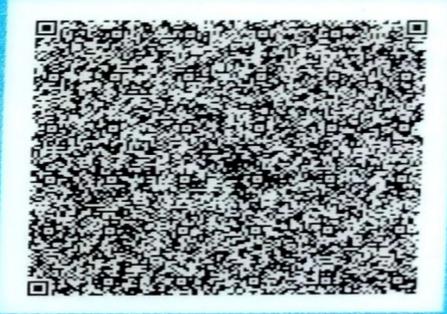
नाम / Name
MONISH KUMAR P

पिता का नाम / Father's Name
PRAKASH

जन्म की तारीख /
Date of Birth
03/11/1999

P. Monish Kumar
हस्ताक्षर / Signature

18022022



Personal Information

Full Name	Monish Kumar P
Former Name / Maiden Name	N/A
Mobile Number	8680902713
Father's Name	Prakash S
Spouse's Name	N/A
Date of Birth	03-11-1999
Age	26 years 3 months
Gender	male
Alternative Mobile Number	9943602600
Aadhar Card Number	794752248344
Aadhar Card Number	N/A
Pan Card Number	ELAPM1702E
Nationality	INDIAN
Marital Status	Single

Permanent Address

House no	11
Street	Pavadi Street, Paramathi
District	N/A
City	Namakkal
State	TN
Pincode	637207

Current Address

House no	248,
Street	Village High Rd, TNHB,
District	Sholinganallur,
City	Chennai
State	TN
Pincode	600119

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Cognizant Technology Solutions
Job Location:	Chennai
Employee ID:	2370405
Designation:	Process Executive - Reconciliations
UAN Number:	102131685987
From Date:	18-10-2024
To Date:	13-05-2025
Name of the Reporting Manager:	Jahir
Manager's Contact No:	9840655363
Manager's Contact Email:	
Reasons for leaving:	Academic Reason
HR Name:	Vaishali
HR Contact No:	
HR Email ID:	Vaishali.S3@cognizant.com
Last Salary Drawn:	8542
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1

LATEST EMPLOYMENT 1

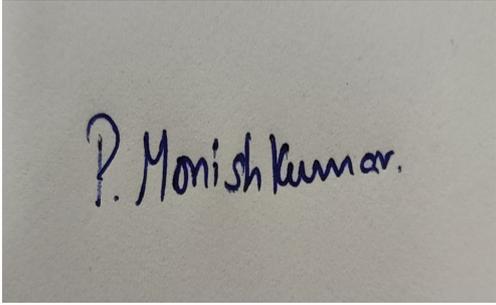
Latest 3 months pay slip	1
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Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Monishkumar		24-02-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.