

Background Verification Form

Company name: Onclusive India Private Limited

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Image #1 not found.

Personal Information

Full Name	RITIKA
Former Name / Maiden Name	N/A
Mobile Number	9855675930
Father's Name	CHANDER SHEKHAR
Spouse's Name	N/A
Date of Birth	03-03-2002
Age	24 years 2 months
Gender	female
Alternative Mobile Number	9417494350
Aadhar Card Number	841091397326
Aadhar Card Number	N/A
Pan Card Number	FKCPR0777Q
Nationality	INDIAN
Marital Status	Single

Permanent Address

House no	HOUSE NO 1177, 1ST FLOOR
Street	N/A
District	SECTOR 10
City	PANCHKULA
State	HR
Pincode	134109

Current Address

House no	HOUSE NO 1177, 1ST FLOOR
Street	N/A
District	SECTOR 10
City	PANCHKULA
State	HR
Pincode	134109

EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	0
College Name:	CENTRE OF DISTANCE AND ONLINE EDUCATION
College Location:	PANJAB UNIVERSITY
University Name:	PANJAB UNIVERSITY
Major / Specialisation	MASS COMMUNICATION
Course / Qualification:	ADVANCED DIPLOMA IN MASS COMMUNICATION
Part Time/ Full Time:	part_time
Roll Number / Register Number:	ROLL NO- 2455635, REGD NO- 17719000644
From (Approx):	01-10-2024
To (Approx):	30-04-2025
Current State:	completed
Marksheet	0
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Post Graduation	0
College Name:	CENTRE OF DISTANCE AND ONLINE EDUCATION
College Location:	PANJAB UNIVERSITY
University Name:	PANJAB UNIVERSITY
Major / Specialisation	MASS COMMUNICATION
Course / Qualification:	ADVANCED DIPLOMA IN MASS COMMUNICATION
Part Time/ Full Time:	part_time
Roll Number / Register Number:	ROLL NO- 2455635, REGD NO- 17719000644
From (Approx):	01-10-2024
To (Approx):	30-04-2025
Current State:	completed
Marksheet	0
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

Regd. No. 17719000644

Roll No. 2455635



Panjab University

Advanced Diploma

Certified that Ritika son/daughter of Shri Chander Shekhar and
Smt. Anita and of the Centre for Distance and Online Education, P.U., Chandigarh has
obtained the Advanced Diploma in Mass Communication of this University held in
May, 2025 in the First Division.

Given under the seal of the University

Shri

Controller of Examinations



Uma I

Vice Chancellor

Chandigarh, October 30, 2025

GRADUATION

I haven't done my Graduation	
College Name:	POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS
College Location:	SECTOR 11, CHANDIGARH
University Name:	PANJAB UNIVERSITY
Major / Specialisation	ENGLISH HONOURS
Course / Qualification:	BACHELOR OF ARTS (ENGLISH HONOURS)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	ROLL NO- 19096934, REGD NO- 17719000644
From:	04-07-2019
To:	30-04-2022
Marksheet	0
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS
College Location:	SECTOR 11, CHANDIGARH
University Name:	PANJAB UNIVERSITY
Major / Specialisation	ENGLISH HONOURS
Course / Qualification:	BACHELOR OF ARTS (ENGLISH HONOURS)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	ROLL NO- 19096934, REGD NO- 17719000644
From:	04-07-2019
To:	30-04-2022
Marksheet	0
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

Regd. No. 17719000644

Roll No. 19096934



Panjab University

Bachelor of Arts (Honours)

(10+2+3 System)



Certified that Ritika son/daughter of Shri Chander Shekhar and Smt. Anita and of the Post Graduate Govt. College for Girls, Sector-11, Chandigarh has obtained the degree in Bachelor of Arts of this University having passed the examination for the said degree held in June, 2022 in the First Division with Honours in English.

Given under the seal of the University

Shri

Controller of Examinations

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Registrar



Renu I

Vice Chancellor

Syed Shukkur

Chancellor

Chandigarh, August 27, 2022

PROFESSIONAL REFERENCE 1

Name of the Person:	BRIJENDER GAUR
Designation:	JOURNALIST
Contact No:	9463929539
Email ID:	BRIJENDER.GAUR@HINDUSTANTIMES.COM
Name of the Organisation:	HINDUSTAN TIMES
Reference Can Be Taken From (Relatives – strictly no):	reporting_manager
Name of the Person:	BRIJENDER GAUR
Designation:	JOURNALIST
Contact No:	9463929539
Email ID:	BRIJENDER.GAUR@HINDUSTANTIMES.COM
Name of the Organisation:	HINDUSTAN TIMES
Reference Can Be Taken From (Relatives – strictly no):	reporting_manager

PROFESSIONAL REFERENCE 2

Name of the Person:	BRIJENDER GAUR
Designation:	JOURNALIST
Contact No:	9463929539
Email ID:	BRIJENDER.GAUR@HINDUSTANTIMES.COM
Name of the Organisation:	HINDUSTAN TIMES
Name of the Person:	BRIJENDER GAUR
Designation:	JOURNALIST
Contact No:	9463929539
Email ID:	BRIJENDER.GAUR@HINDUSTANTIMES.COM
Name of the Organisation:	HINDUSTAN TIMES

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Ritika		06-05-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.