Re: Resignation Letter :: Sahana 📄

Pankaj Singh Khanka   to: Sahana Naik   08/12/2025 10:20 AM

Cc: Lavanya S Sekaran, Sampath Barla, Mohini Bhavsar, Sai Gopal, Manasvi Kamath, Softcell HR

Hi Sahana,

Your resignation has been accepted. Request you to please update the same in HRMS as well. Kindly ensure that:

- All handovers are completed with Lavanya.
- All pending tasks are completed before your relieving date.

@Lavanya – Please ensure you have all updates, data, and contact details for all opportunities currently being handled by Sahana.

Warm regards,

Pankajsingh Khanka
_____
Softcell Technologies Global Pvt. Ltd.
201, 202 & 226, DLF Tower-B, 2nd Floor, Jasola.
Near Appolo Hospital
New Delhi – 110025
Mobile: +91 9768685858

Sahana Naik	Dear Pankaj, Please accept this...	01/08/2025 04:28:52 PM

From:	Sahana Naik/BLR/IN/STTL
To:	Pankaj Singh Khanka/DEL/IN/STTL@Softcell
Cc:	Lavanya S Sekaran/BLR/IN/STTL@Softcell
Date:	01/08/2025 04:28 PM
Subject:	Resignation Letter :: Sahana

Dear Pankaj,

Please accept this letter as formal notification that I am resigning from my position as Sales Executive at Softcell. My last day of employment will be 22nd August 2025.

Thank you for the opportunities I have been given during my time at Softcell. I am grateful for the experience.

I am committed to ensuring a smooth transition during my departure. I will ensure a thorough handover of my duties before my last day

I wish you and Softcell all the best.

Thanks & Regards,

Sahana Naik

Softcell Technologies Global Private Limited,
Mobile: +91 7676426747, Phone: +91 80 66006700
Bangalore | Chennai | Delhi | Hyderabad | Mumbai | Pune

Softcell Switcher Program: https://www.softcell.com/switcher.html
Softcell DAAS Program: https://www.softcell.com/daas.html
Softcell.Store: https://www.softcell.com/mobility/consumer-work-platform.html