



**Talisman**  
HR Solutions Pvt. Ltd.

11/11 BC, Thakkar Building, 1st Floor,  
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Mazgaon, Mumbai 400 010.

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31-Aug-2025

To,  
Hitesh Dager,  
T17003

Subject: Resignation Acceptance Letter

Dear Hitesh Dager,

With reference to your Letter of Resignation, wherein you have requested to be relieved from the services of the company on 31-Aug-2025. We would like to inform you that your resignation is hereby accepted, and you are being relieved from the services of the company with effect from 31-Aug-2025.

- All pending dues will be cleared from the organization as per the rules of the company.
- Login ID on HRMS portal will get deactivated on your last working day. Hence kindly download & print your previous salary slips as no request will be entertained if you require any such documents in future.
- You will be issued your full and final settlement statement within 45 days post your last working day. On receipt of your signed full and final settlement statement, you will be issued your experience and relieving letter and total income statement (Form 16 – Part B).
- Your current month salary and pending dues (if applicable) will be cleared on receipt of your signed full and final settlement. No further payment will be done on clearance of your Full and final Settlement.
- If you have opened Salary Bank Account through our company, please note that the same will now be converted to savings account by the bank directly and minimum balance rules and other bank charges will be levied. If you wish to close the bank account, kindly visit the bank, and do the needful. Talisman will not be responsible for any charges levied by the bank post your last working date.
- You must return company ID card and all company property/assets & documents by your last working day, if you fail to submit the same then you will be solely responsible for any misuse.

Please sign and return the enclosed duplicate of this letter in confirmation on your acceptance of the terms and conditions contained therein.

We wish you all the best for your future endeavors.

Yours faithfully,  
For Talisman HR Solutions Pvt. Ltd.



Ms. Dnyanada Salvi  
(General Manager – Human Resources)

I acknowledge receipt and accept the above letter,

Hitesh Dager