

## Muthu K - Client Relations {GoldQuest Global}

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**From:** Navitha Reddy <Navitha.Reddy@impactodigifin.com>  
**Sent:** 12 March 2026 10:59  
**To:** Jayakumar Velu- CEO  
**Cc:** aarti@goldquestglobal.in; Preeti Jayakumar; GoldQuest Global - BGV Support Team; Nageswara Korlepara  
**Subject:** BGV Verification Requirements for Employees  
**Attachments:** employee (2).xlsx

Dear Team,

Please find the details of the employees for whom I require Background Verification (BGV).

Kindly note that the verification should be carried out only for the following specific categories:

- 1. Educational Verification** – Only the **highest educational qualification** needs to be verified.  
If the candidate is a **graduate**, verification of the **graduation degree alone is sufficient**.  
If the candidate is a **post-graduate**, verification of the **post-graduation qualification alone is sufficient**.  
There is **no need to verify both qualifications**, and verification of intermediate levels such as **Plus One or Plus Two is not required**.
- 2. Address Verification** – Verification of the **permanent address (the address from which the employee originates)** will be sufficient.
- 3. Police Verification** – Police record verification is required.
- 4. Employment Verification** – This should be conducted **only for candidates who have prior work experience**.  
For the employees listed in the sheet, those marked as **freshers will not fall under the employment verification category**.

Please ensure that the verification is limited strictly to the above categories only. No additional checks are required beyond what is mentioned.

Kindly proceed accordingly.

**Best Regards,**  
**Navitha Reddy**  
***Director HR & Operations***  
***Impacto DigiFin Technologies Pvt.Ltd.***  
***Bangalore, 560037***



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