



## Appraisal Letter

Date: **07 August 2024**

Employee Name: **SARIKA J**

Employee Code: **SCYO-1319**

Dear MS. **SARIKA J**,

Congratulations!

We are very pleased to inform you that you are being promoted to the post of **AR Analyst II**. Your salary structure has been revised w.e.f. **01 July 2024**. Your revised CTC is of Rs. **346800.00** per annum.

We thank you for your sustained performance and commitment to the organization over the years, and we believe you truly deserve this promotion. The hard work and skills you have shown over the years are remarkable.

We are confident you will take up this new responsibility with great enthusiasm and will keep contributing effectively and efficiently towards the objectives of the organization.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Prasad", with a horizontal line drawn through the middle of the signature.

Hari Prasad M  
Manager - Human Resources  
SCYO Decision Services Private Limited

**Annexure I**

<b>Monthly CTC</b>	28900.00
<b>Annual CTC</b>	346800.00
<b>Net Take Home Before Tax</b>	25300.00
<b>Employer PF</b>	1800.00
<b>Employer ESI</b>	0.00

<b>GROSS BENEFITS</b>			
<b>COMPONENT NAME</b>	<b>NATURE OF COMPONENT</b>	<b>MONTHLY REMUNERATION</b>	<b>YEARLY REMUNERATION</b>
<b>Basic</b>	Fixed	13550.00	162600.00
<b>HRA</b>	Fixed	8130.00	97560.00
<b>Special Allowance</b>	Fixed	4065.00	48780.00
<b>Other Allowance</b>	Fixed	1355.00	16260.00
<b>CONTRIBUTION</b>			
<b>COMPONENT NAME</b>	<b>MONTHLY CONTRIBUTION</b>	<b>YEARLY CONTRIBUTION</b>	
<b>Employer PF</b>	1800.00	21600.00	