



**Work Easy Space
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Private & Confidential

Date : May 29, 2025

Name: Sakthi Priyadarsini S
Employee Code: 30100
Designation: Senior Executive - Human Resources

Dear Ms. Sakthi Priyadarsini S,

We are pleased to inform you that as part of the Financial Year Review 2024 - 25 your remuneration has been revised to INR **624,048.72** in the Management Level **M-II** with effect from **April 01, 2025**. Your revised compensation has been determined basis your performance, potential and role. The break-up of your revised remuneration is given in the enclosed annexure.

The remuneration includes all statutory payments from the employee and employer. Also, your remuneration is subject to deduction of all taxes, as applicable.

All other terms and conditions of your employment with the company remains unchanged.

We would also urge you to treat all information on your remuneration with complete confidentiality.

We look forward to your continued contribution and wish you the very best.

Thanking You,

Yours Sincerely,

For Work Easy Space Solutions Pvt Ltd

D. Grace Subhashini

D Grace Subhashini

Head – Human Resources

Following is your revised salary break-up:
Annexure A – Salary Structure

Current Cost To Company, per annum (INR)	591,647.61
Revised Cost To Company, per annum (INR)	624,048.72

Name : Sakthi Priyadarsini S		
Designation : Senior Executive - Human Resources		
Management Level : M-II		
Component	Per Annum (INR)	Per Month (INR)
Basic	244,755.00	20,396.25
House Rent Allowance	122,378.00	10,198.17
PDR Allowance	18,000.00	1,500.00
Lunch Coupon	26,400.00	2,200.00
Traning Allowance	13,200.00	1,100.00
Mobile Allowance	3,600.00	300.00
Special Allowance	61,176.72	5,098.06
Gross Salary	489,510.00	40,792.50
Employer PF	21,600.00	1,800.00
Employer Gratuity	11,773.00	981.08
Performance Incentive	48,951.00	4,079.25
Annual Bonus	40,792.00	3,399.33
Group Medical Policy	10,200.00	850.00
Personal Accident Policy	1,223.00	101.92
Total Cost To Company	624,048.72	52,004.06
CTC (Fixed+Flexible)	624,048.72	52,004.06

Please Note :
Variable Component :

**The cost to the company (Fixed + Flexible) as mentioned in Annexure A - Salary structure is inclusive of a variable component, referred to as 'Performance Incentives' in the appendix.

The amount payable against this variable component is based on the individual's annual performance review ratings.

The amount and slabs are all subject to change at the discretion of the management.

Compliance and Taxes:

All taxes, wherever applicable, will be deducted as per law.

Employer statutory contribution, wherever applicable, would be borne by the company as per law.

Annual Bonus will be disbursed as per Work Easy Employee Bonus Policy.

Gratuity will be governed as per the payment of gratuity Act, 1972.

Your salary The is strictly confidential

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