

Date: 23 Feb, 2023

Hi Jothi meenakshi prasath,

Congratulations! Further to our discussion, we are pleased to extend an offer of employment with **Apexon (An Omega Healthcare Company)**. We wish to confirm your date of joining will be **27/02/2023** and your designation will be **Analyst-Service Quality** and your **CTC will be Fixed- (5,81,856+PB 24,000) 6,05,856/-**

The below message will provide you the necessary joining requisites. Your Appointment Letter will be issued on the date of joining.

S. No.	CATEGORY	DETAILS
1	Venue	Block 5, 4th Floor, DLF IT Sez Park, 1/124 Shivaji Gardens, Ramapuram, Chennai, Tamil Nadu-600089, Chennai - 600089
2	Arrival Time	9.30 AM
3	Induction Contact	The Joining formalities will be conducted on joining day and the Induction date will be announced after completing the formalities. You can contact the below person for completing your joining formalities. Contact the onboarding team Ronkenoly Yesudass
4	Documents to be submitted on the Day of Joining	<ol style="list-style-type: none"> 1. Relieving letter from your previous employer (Photo Copy-2) 2. Salary details of your previous employment (Photo Copy-2) 3. Letters supporting prior Employment (Photo Copy-2) 4. Mark Sheets & Certificates of educational qualifications {10th Onwards (Photo Copy-2)} 5. Six passport size & 1 Stamp Size color photographs. 6. Aadhar Card (Photo Copy-2) 7. PAN Card or bring the application id for the PAN card applied (Photo Copy-2) 8. Get your parents dates of birth for nomination in PF, medical details etc.

We welcome you to join us in this exciting journey of this organization. If you have any further clarifications, please do get in touch with **Moses Andrews, 9843602917**

Note: Please carry copy of the letter on your Date of Joining

Thanking you,

For Apexon



Kogulan Ariyanayagam

General Manager – Human Resources

This offer of appointment is subject to reference and background checks to be conducted by the company

If for any reason, the reference or background checks reveal any misrepresentation or any information detrimental to the interest of the company, the company shall be entitled to terminate your services with immediate effect, without notice.

Technosoft Global Services Pvt. Ltd.

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