



Pratik Sharad Bodke | Engineer – Project Management & Execution.

Mechanical Engineer with 2+ years of experience in Project Management and Execution for Oil & Gas and Process Equipment projects. Skilled in project planning, MS Project scheduling, vendor coordination, purchase planning, SAP (MM), OTM, kick-off meetings, and customer handling. Experienced in managing complete project lifecycles from order processing to execution, ensuring timely delivery, compliance, and cost efficiency. Strong expertise in production (fabrication) of Heat Exchangers, Pressure Vessels, Chillers, Condensers, and Volume Bottles with sound knowledge of ASME, ASTM, and API standards. Recently completed PMP Exam Preparation Course along with advanced training in MS Project.

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Address: Nashik (422103), Maharashtra.

EDUCATION DETAILS

MBA -Operation
Management Pursuing.

BE- Mechanical Engineering
DEC 2020 - July 2023
PUNE UNIVERSITY
CGPA – 9.37

DIPLOMA
August 2017 – Oct 2020
GP NASHIK
(AUTONOMOUS INSTITUTE)
PERCENTAGE – 83.94

Certification

- PMP Exam Preparation Course-2025
- MS Project- Advance Project Planning & Scheduling .
- SAP (MM)

CORE COMPETENCIES

- Project Management
- Execution & Planning
- OTM
- Kick Of Meeting
- MS Project
- Schedule Preparation
- Progress Report
- Follow - Up
- Vendor Coordination
- Negotiation , Expediting

PROFESSIONAL WORK EXPERIENCE

Engineer – Enpro Industries PVT. Ltd. (PUNE)

2 Years | July 2023 to Present

Roles & Responsibilities:

- Successfully executed **projects for Fertilizers & Dairy** with key end users **IOCL, BPCL, HPCL**, and major PMCs **EIL, PDIL, TECHNIP**. Managed TPIAs **BV, TUV, RINA** and fostered strong relationships with top-tier customers **THYSSENKRUPP, TOYO, TECHNIMONT, MEGHA, RELIANCE, HRRL, SIEMENS, VEOLIA & AIR LIQUID, PETGLOBE, WEATHER FORD, SAMSUNG ENERGY**.
- Efficiently plan refinery projects through **OTM** and **Kick-Off** Meetings. Coordinate from **order processing to execution**, managing follow-ups and communication with End Customer, Internal Departments, Factory, and Suppliers.
- Develop a detailed **MS Project Schedule** for document submission, BOM release, procurement, sub-vendor lead time, and shop assembly. Prepare and track a **monthly progress report** with a bar chart, emphasizing Engineering, Procurement, Vendor, and Assembly. Communicate any potential delays to the team promptly.
- **Coordinate DCI-standard document approvals** with proactive follow-up. Ensure timely **manufacturing clearance** for sub-vendors and oversee procurement activities with supplier factories.
- **Collaborate with Finance and Sales teams** for smooth payment reconciliation, **prepare milestone claims**, optimize financial efficiency, and align with **banking terms**. Develop clear monthly, quarterly, and yearly **sales and collection plans** for strategic planning.
- Initiate **Purchase Requisition (PR)** for project materials, support purchaser in **negotiation and vendor finalization**, and follow up for **technical and commercial offers** to generate Purchase Orders (PO).
- Efficiently **manage inventory** for timely orders and receipts, ensuring **positive project cash flow**. Also, handle **capex planning** and implementation
- SAP (MM)

- Vendor Finalization
- Purchase Requisition
- Capex Planning
- Inventory Management
- Sales & Collection plan
- Customer Handling
- Invoice Processing
- Project Coordinator
- CATIA.
- ASME, PED, NOBO.
- ASTM & API
- Site Visit & Support

PROJECT

- 1 Oil chilling Unit
2. Modelling and Analysis of Carbon Fibre and Nylon
- 66 Drive Shaft

SOFT SKILLS

1. Adaptability/Flexibility
2. Collaboration/Teamwork
3. Innovation/Creativity
4. Problem-Solving
5. Strategic Thinking

REFERENCE

Mr. Amol Sonawane

Project Engineer

ATLAS COPOCO , Dapodi.
(PUNE)

Email
sonawaneamol184@gmail.com

PERSONAL DETAILS

DOB – 20/ 06 / 2001

GENDER - MALE

Address – 39 , Prashant ,
Shivaji Nagar ,Sinnar.
Nashik. 422103.
Maharashtra, India.

MOB: +91 9527490534

- Skill fully manage projects with **SAP** , handling material flow, stock, invoices, PRs, and precise tracking. Leverage Project reports for comprehensive insights and utilize the platform for streamlined sales processes, contributing to overall efficiency.
- Coordinate inspections with the factory, supplier, customer, and TPI for streamlined efficiency. Support IMS and Quality Audit documentation.
- Adheres to industry standards include **ASTM, API, ASME , PED , NOBO, EN** to ensure quality, safety, and compliance in projects.
- Works well with diverse teams, including engineers, contractors, and vendors, to ensure smooth coordination and successful execution of **(Fabrication)** of OIL / GAS , & Dairy Product , & Skid .
- Specializing in precise levelling of base frame and equipment like a pressure vessel , heat exchanger ,Volume bottle with **1mm** tolerance . Proficient in equipment layout, foundation, Base frame, **GA, Fabrication Drawing** and Isometrics drawings. Familiar with **PQR , Weld book , Weld plan, WPS, ITP, P&ID, and PFD** for comprehensive over sight.
- Possess in-depth expertise in **pipes, tubes , fittings, valves, structures, flanges, Plate** and key components such as pressure vessels ,heat exchanger ,piping system , Tanks , fabrication services ,Quality assurance & testing Additionally, well-versed in instruments including Control valves, On-Off valves, Solenoid valves, PT , DPT ,Transmitters, LG, LT, and MMS.
- Adheres to known a NDT Testing like a **Penetrant test , Ultrasonic Test , Radioactive test , MPI , Wet flora cent, PMI & Hardness .**
- Also know a welding process like a **GTAW , SMAW , SAW, & FCAW .**

Project : -

- **78 MT & 100 mm Thick** Vertical Compressor Suction Scrubber for PM Rotating & Process Equipment, Germany.
- 40 MT Molecular Sieve Absorber Vessels **for Linde India Limited**
- Base Frames & Pressure Vessels **for Atlas Copco, RA Hiller USA.**
- Pressure vessel , Duplex Oil Filter , Suction Strainer , Heat Exchanger **for KPCL ,Reliance Industries LTD .**
- Pulsation Suppressor **for Siemens Energy (Cladding)**
- Remineralization Vessel **for Veolia .(Rubber Lining)**
- Air Purification Vessel **for Air Liquide.(Internal Assembly & 45 mm thk)**
- Sluice Way **for Petglobe Engg LLP, (Hard facing Welding)**