Resume - Saragadam Chaitanya

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Visakhapatnam, Andhra Pradesh

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Professional Summary

Experienced CCTV Technical Engineer with 8 years of proven expertise in designing, installing, and maintaining advanced surveillance and security systems. Skilled in biometric and intercom system deployments, troubleshooting complex technical issues, and providing excellent client support. Proficient in Tally for inventory and documentation management and knowledgeable in front-end web technologies including HTML, CSS, and JavaScript. Detail-oriented professional with strong problem-solving skills and a history of leading technical teams to successful project completion.

Work Experience

CCTV Technical Engineer

Company Name - Visakhapatnam | 2016 - Present

- Managed and executed installation projects for CCTV, biometric, and intercom systems across residential, commercial, and industrial facilities, ensuring adherence to quality and safety standards.
- Conducted thorough system audits and preventive maintenance to ensure operational efficiency and reliability.
- Performed real-time system monitoring and troubleshooting to minimize downtime and enhance security.
- Provided hands-on training and ongoing technical support to clients and junior technicians, improving system utilization and client satisfaction.
- Maintained accurate documentation and inventory records using Tally and Microsoft Office applications.
- Collaborated with vendors and suppliers for procurement, testing, and integration of new security equipment, contributing to continuous system upgrades.
- Reduced system downtime by 25% through effective emergency response and repair management.
- Coordinated with IT and facility teams for seamless integration of security systems into existing infrastructures.

Education

Bachelor of Commerce (B.Com)

Andhra University, Visakhapatnam | Graduated: 2024

Technical Skills

- CCTV System Design, Installation & Monitoring

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- Biometric System Installation & Configuration

- Intercom System Setup and Maintenance

- Software: Tally ERP, Microsoft Office Suite (Excel, Word, PowerPoint)

- Web Technologies: HTML, CSS, JavaScript (basic)

- Network Troubleshooting & Security System Integration

- Client Training & Technical Documentation

Certifications

- CCTV Installation & Maintenance Certification

- Basic Networking and Security Systems Training

- Tally ERP Certification

Professional Strengths

- Strong analytical and problem-solving abilities

- Excellent communication and interpersonal skills

- Ability to manage multiple projects simultaneously

- Team leadership and staff mentoring

- Detail-oriented with a focus on quality and safety

- Customer-focused with a commitment to service excellence

Projects

- Large Scale CCTV Installation for Commercial Complex: Led a team in installing over 100 CCTV cameras across a multi-building commercial complex, integrating biometric access controls and intercom systems to enhance security and operational efficiency.

- Biometric System Implementation in Educational Institution: Successfully deployed a biometric attendance system for over 500 students and staff, streamlining attendance management and reporting.

- Integrated Security Upgrade for Manufacturing Plant: Coordinated the installation and integration of CCTV, biometric, and intercom systems with the existing security infrastructure, resulting in improved monitoring and response capabilities.

Achievements

- Recognized for reducing system downtime by 25% through proactive maintenance and rapid troubleshooting.

- Awarded "Best Technician" in 2022 for consistent performance and client satisfaction.

- Successfully trained over 20 junior technicians who have gone on to excel in their roles.

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Languages

- English (Normal)

- Telugu