



## Relieving Document & Service Certificate

September 30, 2025

**Issued by** : Sutherland Global Services Pvt Ltd  
**Issued to** : Nischitha Sanchi  
**Emp ID** : 645743

Dear Nischitha,

This is to certify that you have been relieved from the employment of Company on the Last Working Day mentioned below.

Your Service Record with the company as follows:

**Date of Joining** : July 04, 2024  
**Last Working Date** : September 06, 2025  
**Designation** : Associate-CS Internet  
**Department** : Service Delivery Operations

We would like to take this opportunity to thank you for your contribution to Company. You have been recognized for your consistency, focus and result driven approach. We also appreciate the maturity with which you ensured smooth hand-over and transition during the notice period.

You have been a true asset to the Company, and we are sure you will be one in your future pursuits as well. We wish you all the best in your future endeavors.

Any disputes on the Full & Final Settlement statement should be raised within 90 days from the date of receipt of the relieving letter. Disputes highlighted at a later date will not be considered.

Should you require any further assistance, please contact Global HR Services on our Toll-free number: 0008000402238

This is a system generated advice and does not require signature

**Sutherland**  
**Gateway Office Parks, 2nd floor Building B2, No. 16, G.S.T Road,**  
**Perungalathur, Chennai-600063**