

Background Verification Form

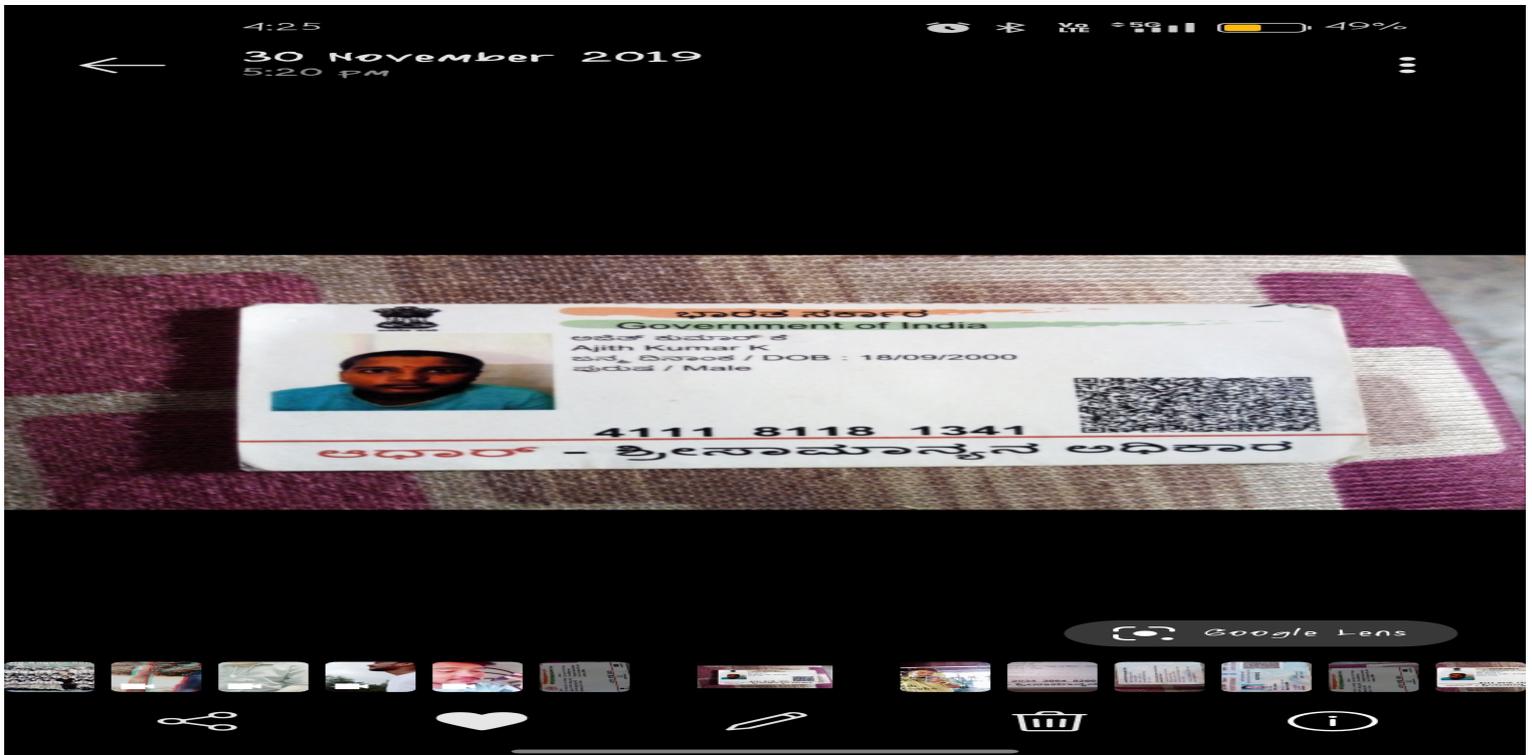
Company name: VIVAVILLA RETAIL PRIVATE LIMITED

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1



Personal Information

| | |
|---------------------------|-------------------|
| Full Name | Ajith Kumar k |
| Former Name / Maiden Name | N/A |
| Mobile Number | 6361117272 |
| Father's Name | Kumar m |
| Spouse's Name | N/A |
| Date of Birth | 17-09-2000 |
| Age | 25 years 5 months |
| Gender | male |
| Alternative Mobile Number | 6362229434 |
| Aadhar Card Number | 411181181341 |
| Aadhar Card Number | N/A |
| Pan Card Number | HQXPK3953C |
| Nationality | Indian |
| Marital Status | Single |

Permanent Address

| | |
|----------|------------------------------------|
| House no | 18 |
| Street | 5th cross , B block ,Subhash nagar |
| District | begar |
| City | Bengaluru |
| State | KA |
| Pincode | 560068 |

Current Address

| | |
|----------|------------------------------------|
| House no | 18 |
| Street | 5th cross , B block ,Subhash nagar |
| District | begar |
| City | Bengaluru |
| State | KA |
| Pincode | 560068 |

LATEST EMPLOYMENT 1

| | |
|--|----------------------|
| I am a Fresher and do not have any prior employment experience | |
| Name of the Employer: | Ajith Kumar k |
| Job Location: | Sarjapura |
| Employee ID: | 11770 |
| Designation: | Sales Executive |
| UAN Number: | |
| From Date: | 01-06-2025 |
| To Date: | 31-12-2025 |
| Name of the Reporting Manager: | |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | Personal issues |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | hr@companyname.com |
| Last Salary Drawn: | 25500 |
| Position Type: | permanent |
| Current Status: | relieved_pending_fnf |
| Agency Name (if third party): | |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | 1 |

LATEST EMPLOYMENT 1

| | |
|--|----------------------|
| Latest 3 months pay slip | 0 |
| I am a Fresher and do not have any prior employment experience | |
| Name of the Employer: | Ajith Kumar k |
| Job Location: | Sarjapura |
| Employee ID: | 11770 |
| Designation: | Sales Executive |
| UAN Number: | |
| From Date: | 01-06-2025 |
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| Name of the Reporting Manager: | |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | Personal issues |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | hr@companyname.com |
| Last Salary Drawn: | 25500 |
| Position Type: | permanent |
| Current Status: | relieved_pending_fnf |
| Agency Name (if third party): | |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | 1 |
| Latest 3 months pay slip | 0 |

12:06



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RELIEVING LETTER

Add Label



Ajith Ku... 12:06 pm
to tl3tatasarja... ▾



Dear sir,

Please accept this email as formal notification that I am resigning from my position as sales Executive at bellad TATA motors.

I have decided to move on to a new opportunity that aligns with my career goals. I am grateful for the opportunities I've had during my 9 months here and appreciate the support of the team.

I kindly request you to initiate the exit formalities and provide me with my Relieving Letter and Experience Certificate. These documents will be essential for my future records.

I am committed to ensuring a smooth transition of my duties before my departure. Please let me know the next steps regarding the handover process.

Best regards,

Ajith Kumar k

Employee ID : 11770

← Reply

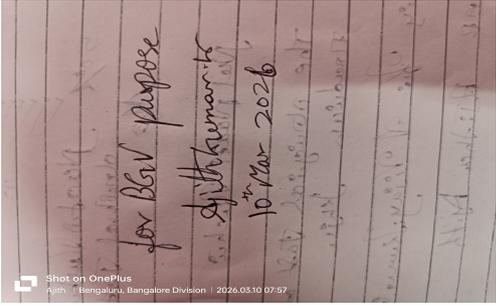
→ Forward



Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

| | | |
|-----------------------------------|--|----------------------------|
| Ajith Kumar k |  | 03-03-2026 |
| Full name of the candidate | Signature | Date of form filled |

Documents (Mandatory)

| Education | Employment | Government ID / Address Proof |
|---|---|--|
| Photocopy of degree certificate and final mark sheet of all examinations. | Photocopy of relieving / experience letter for each employer mentioned in the form. | Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID. |

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.