

# Background Verification Form

Company name: VIVAVILLA RETAIL PRIVATE LIMITED

Purpose of Application: NORMAL BGV(EMPLOYMENT)

**Applicant's CV**

[View Document](#)

**Govt ID #1**



## Personal Information

Full Name	Neeraj Prasad
Former Name / Maiden Name	N/A
Mobile Number	9007429559
Father's Name	Ugrasen Prasad
Spouse's Name	Menaka Singh
Date of Birth	18-04-1986
Age	39 years 10 months
Gender	male
Alternative Mobile Number	858297167
Aadhar Card Number	321790487875
Aadhar Card Number	N/A
Pan Card Number	BMXPP0202P
Nationality	Indian
Marital Status	Married

## Permanent Address

House no	E/2
Street	Sundia Housing Estate.
District	Golghar
City	North 24 Parganas
State	WB
Pincode	743125

## Current Address

House no	E/2
Street	Sundia Housing Estate.
District	Golghar
City	North 24 Parganas
State	WB
Pincode	743125

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Urban Company
Job Location:	Delhi
Employee ID:	2002401556
Designation:	Senior Associate
UAN Number:	101331537714
From Date:	01-04-2021
To Date:	12-02-2025
Name of the Reporting Manager:	Naveen Yadav
Manager's Contact No:	9654885478
Manager's Contact Email:	naveenkumaryadav@urbancompany.com
Reasons for leaving:	N/A
HR Name:	Alyesha
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	600000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	Quess
Agency Details:	Quess
Resignation Acceptance	
Relieving Letter	1

## LATEST EMPLOYMENT 1

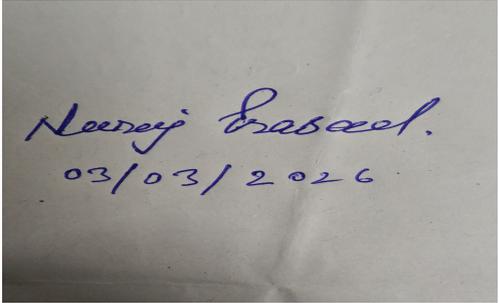
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Urban Company
Job Location:	Delhi
Employee ID:	2002401556
Designation:	Senior Associate
UAN Number:	101331537714
From Date:	01-04-2021
To Date:	12-02-2025
Name of the Reporting Manager:	Naveen Yadav
Manager's Contact No:	9654885478
Manager's Contact Email:	naveenkumaryadav@urbancompany.com
Reasons for leaving:	N/A
HR Name:	Alyesha
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	600000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	Quess
Agency Details:	Quess
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

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## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Neeraj		03-03-2026
<b>Full name of the candidate</b>	<b>Signature</b>	<b>Date of form filled</b>

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).