

Background Verification Form

Company name: Xencia Technology Solutions Pvt Ltd

Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Image #1 not found.

Personal Information

Full Name	Heena Lakhanpal
Former Name / Maiden Name	N/A
Mobile Number	9870353076
Father's Name	Mr Jagdish Raj Bhalla
Spouse's Name	N/A
Date of Birth	28-02-1983
Age	43 years 2 months
Gender	female
Alternative Mobile Number	9588706707
Aadhar Card Number	654237718833
Aadhar Card Number	N/A
Pan Card Number	AORPB7272C
Nationality	Indian
Marital Status	Married

Permanent Address

House no	18-d,First Floor,Pocket-L,Sheikh Sarai
Street	Sheikh Sarai
District	N/A
City	Delhi
State	DL
Pincode	110017

Current Address

House no	18-d,First Floor,Pocket-L,Sheikh Sarai
Street	Sheikh Sarai
District	N/A
City	Delhi
State	DL
Pincode	110017

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Great Learning
Job Location:	Bangalore
Employee ID:	GGN 6097
Designation:	Community Manager
UAN Number:	101722425555
From Date:	14-08-2023
To Date:	06-08-2024
Name of the Reporting Manager:	Sapna
Manager's Contact No:	9871190154
Manager's Contact Email:	NA
Reasons for leaving:	Layoff
HR Name:	Megha
HR Contact No:	
HR Email ID:	contact@greatlearning.in
Last Salary Drawn:	900000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Great Learning
Job Location:	Bangalore
Employee ID:	GGN 6097
Designation:	Community Manager
UAN Number:	101722425555
From Date:	14-08-2023
To Date:	06-08-2024
Name of the Reporting Manager:	Sapna

LATEST EMPLOYMENT 1

Manager's Contact No:	9871190154
Manager's Contact Email:	NA
Reasons for leaving:	Layoff
HR Name:	Megha
HR Contact No:	
HR Email ID:	contact@greatlearning.in
Last Salary Drawn:	900000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

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EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	Hero Vired
Job Location:	Delhi
Employee ID:	HX0272
Designation:	Manager-TA
UAN Number:	101722425555
From Date:	29-08-2022
To Date:	04-08-2023
Name of the Reporting Manager:	Pranav
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Better Opportunity
HR Name:	
HR Contact No:	
HR Email ID:	hello@herovired.com
Last Salary Drawn:	100000
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	Hero Vired
Job Location:	Delhi
Employee ID:	HX0272
Designation:	Manager-TA
UAN Number:	101722425555
From Date:	29-08-2022
To Date:	04-08-2023
Name of the Reporting Manager:	Pranav

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Better Opportunity
HR Name:	
HR Contact No:	
HR Email ID:	hello@herovired.com
Last Salary Drawn:	100000
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

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PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	
Name of the Employer:	Great Learning
Job Location:	Gurgaon
Employee ID:	2358
Designation:	Community Manager
UAN Number:	101722425555
From Date:	01-06-2021
To Date:	03-08-2022
Name of the Reporting Manager:	Ashutosh
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Better Opportunity
HR Name:	
HR Contact No:	
HR Email ID:	contact@greatlearning.in
Last Salary Drawn:	800000
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	1
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	
Name of the Employer:	Great Learning
Job Location:	Gurgaon
Employee ID:	2358
Designation:	Community Manager
UAN Number:	101722425555
From Date:	01-06-2021
To Date:	03-08-2022
Name of the Reporting Manager:	Ashutosh

PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Better Opportunity
HR Name:	
HR Contact No:	
HR Email ID:	contact@greatlearning.in
Last Salary Drawn:	800000
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	1

[Click to open the file](#)

GRADUATION

I haven't done my Graduation	
College Name:	School of Correspondence
College Location:	Delhi
University Name:	Delhi University
Major / Specialisation	B.A
Course / Qualification:	Advertisement
Part Time/ Full Time:	full_time
Roll Number / Register Number:	4920610
From:	01-05-2001
To:	02-04-2004
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	School of Correspondence
College Location:	Delhi
University Name:	Delhi University
Major / Specialisation	B.A
Course / Qualification:	Advertisement
Part Time/ Full Time:	full_time
Roll Number / Register Number:	4920610
From:	01-05-2001
To:	02-04-2004
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

University of Delhi

STATEMENT OF MARKS

CERTIFICATE NO./

04 016041

B.A. (PASS) EXAMINATION

PART III/PART I, II & III
(SIMULT.) ANNUAL EXAMINATION

YEAR

2094 ROLL NO.

4929619
CC-36943-2081

NAME OF CANDIDATE

HEENA BHALLA (M)

COLLEGE

SCHOOL OF CORRESPONDENCE COURSES AND
CONTINUING EDUCATION

OPTIONS	EN	HN	EC	PS	TOTAL RESULT
PART I MARKS	*50	*43	*59	*45	197
PART II MARKS	*52	*38	*50	*39	179
PART III MARKS	49	38	33	40	160 PASS

NOTE FOR MAXIMUM MARKS PROMOTION RULES AND CLASSIFICATION OF SUCCESSFUL CANDIDATES SEE REVERSE.
* INDICATES THAT THE STUDENT PASSED THE PART I/PART II/PART III EXAMINATION IN A PREVIOUS YEAR.

ER - ELIGIBLE TO REAPPEAR

DELHI

the 11th Oct 2094

Signature

Controller of Examinations

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Maharaja Agrasen Model School
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Arts
Course / Qualification:	Arts
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6219684
From:	03-03-1999
To:	05-03-2001
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Maharaja Agrasen Model School
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Arts
Course / Qualification:	Arts
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6219684
From:	03-03-1999
To:	05-03-2001
Marksheet	1

क्रम संख्या/
S.No.SSCE/ 2001 050047

केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education



ALL INDIA सीनियर स्कूल सर्टिफिकेट परीक्षा, २००१
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2001

यह प्रमाणित किया जाता है कि

This is to certify that

HFENA BHALLA

अनुक्रमांक

आत्मज/आत्मजा श्रीमती

Roll No. 6219684

Daughter of Smt. SAROJ BHALLA

एवं श्री

& Shri JAGDISH RAJ BHALLA

ने बोर्ड द्वारा मार्च २००१ में आयोजित सीनियर स्कूल सर्टिफिकेट परीक्षा

passed the Senior School Certificate Examination of the Board held in March, 2001

विद्यालय से

from MAHARAJA AGRASEN MDL SCH GD BLK PITAMPURA DLI

निम्न विषयों में उत्तीर्ण की :-

in the following subjects :

- | | | |
|----------------------|---------------------|-------------------|
| 1 ENGLISH CORE | 2 POLITICAL SCIENCE | 3 ECONOMICS |
| 4 PHYSICAL EDUCATION | 5 HOME SCIENCE | 6 WORK EXPERIENCE |
| 7 PHY & HEALTH EDUCA | 8 GENERAL STUDIES | |

दिल्ली

Delhi

दिनांक

Dated 28-05-2001

(Pavnesh Kumar)

परीक्षा नियंत्रक

Controller of Examinations

- * का चिन्ह जिस विषय के आगे अंकित है, वह विषय परीक्षार्थी ने पूरक परीक्षा में उत्तीर्ण किया है।
- * against a subject indicates that the candidate passed in the subject at the Compartmental Examination.

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	J.D.Tytler
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Maths,Science ,SST,Hindi
Course / Qualification:	CBSE
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6114987
From:	03-03-1988
To:	10-03-1999
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	J.D.Tytler
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Maths,Science ,SST,Hindi
Course / Qualification:	CBSE
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6114987
From:	03-03-1988
To:	10-03-1999
Marksheet	1

क्रम संख्या /
S. No. SSE/ 99 00314905

(9999)

केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education

Regn. No. D99/9999/916387/00



सेकण्डरी स्कूल परीक्षा, १९९९

ALL INDIA SECONDARY SCHOOL EXAMINATION 1999
(COMPARTMENTAL EXAMINATION MARCH 1999)

यह प्रमाणित किया जाता है कि

This is to certify that **HEENA BHALLA**

अनुक्रमांक

Roll No. 6114987

आत्मज / आत्मजा श्रीमती

~~XXX~~ Son/Daughter of Smt. **SAROJ BHALLA**

एवं श्री

& Shri **JAGDISH RAJ BHALLA**

जिनकी जन्म तिथि

Born on **THIRD JANUARY NINETEEN HUNDRED EIGHTY THREE**

है, ने बोर्ड द्वारा मार्च १९९९ में आयोजित सेकण्डरी स्कूल परीक्षा

passed the Secondary School Examination of the Board held in March, 1999

विद्यालय से

from **PRIVATE CANDIDATES**

निम्न विषयों में उत्तीर्ण की :-

In the following subjects :

ENGLISH COURSE-A

HINDI COURSE-A

*** MATHEMATICS**

SCIENCE WITH PRAC.

SOCIAL SCIENCE

WORK EXPERIENCE

PHY & HEALTH EDUCA

ART EDUCATION

दिल्ली

Delhi

दिनांक

Dated

07-06-1999

(Pavnesk Kumar)

परीक्षा नियंत्रक

Controller of Examinations

का चिन्ह जिस विषय के आगे लगा है, वह विषय परीक्षार्थी ने पूरक परीक्षा में उत्तीर्ण किया है ।

against a subject indicates that the candidate passed in the subject at the Compartmental Examination

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Heena Lakhanpal		30-04-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.