

Date: 23-05-2024

PRIVATE & CONFIDENTIAL

To
Ms. Niharika rahate,
K-202, Mayur park, Sector-36, plot no- 1/22, Kamothe,
Navi mumbai - 410209, Maharashtra.

EMP ID: LLD00116

Dear Niharika,

Subject: Acceptance of Resignation from Service

Please refer to your Resignation Letter dated **23-05-2024** tendering your resignation from the services of the company.

We hereby advice you that your resignation has been accepted and you will be relieved from the services of the company w.e.f. close of office hours **21-06-2024**.

You are requested to collect your Full and Final Settlement by **Next Month's Payroll** subject to the clearance from the client.

We wish you all the best in your future endeavors.

With best wishes,

Yours faithfully,

For Lobo Staffing Solutions Pvt. Ltd


Authorized Signatory