

Our Ref: HR/Offer letter, NOIDA Office

27<sup>th</sup> February , 2020

**Deepak Joshi**

O-82, O-Block, Near  
Chaura More, Sector-12, Noida,

**Dear Deepak,**

We are pleased to confirm that we would like to offer you a position **with Commdel Consulting Services Pvt. Ltd** as **“Sr. Associate Engineering”** based in our **Noida** office.

Details of our offer are:

- Start date **Friday, 28th February, 2020.**
- We confirm that the first six months of your employment will be a probationary period.
- Your Cost to Company is **Rs. 9,57,000 /- per annum.**
- Your notice period during the probation period shall be 1 month & on successful completion of the probation period, your notice period shall be 3 month.

Please note that this offer is subject to you meeting satisfactory background checks. Should the checks not meet the required standard, employment may be terminated. Below are the requirements which you must provide at the time of joining:

- Provision of two satisfactory work-related references
- Copies of your university certificates and any other certifications you have including professional memberships.
- Experience Letter and Relieving Letter
- Copy of Resignation
- Address Proof, ID Proof
- Form 16 from previous employer if TDS was deducted.

Please counter-sign and either scan and email, or fax this letter back to us as your acceptance of our offer.

We look forward to seeing you in our Noida office at 9.30 Am on **Friday, 28th February, 2020**

Yours sincerely,

**For and on behalf of Commdel Consulting Services Pvt. Ltd**

**Deepak Joshi**.....